



CONTRACT RENEWAL LETTER

Date: February 20, 2024
Contract #: UCPJMU6005
Service: Voluntary Employee Benefits
Renewal Period: 4/5/2024 to 4/4/2025
Renewal #: 3 of 7 One-Yr
Issued By: James Madison University
Dana Simmers, Buyer Senior Ph: 540-568-5113
Fx: 540-568-7935
Contractor: Financial Integrity Resources Management (FIRM)
Attn: Philip Harris
300 E Lombard Street, Suite 840
Baltimore, MD 21202 Ph: 410-463-9466
Contract Administrator: Julie Byers, Human Resources

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Financial Integrity Resources Management (FIRM)

By:

Philip Harris

Name (print)

President & CEO

2/20/2024

Title

Date Signed

James Madison University

By:

Dana Simmers, CUPO

Name (print)

Buyer Senior

Title

2/20/24

Date Signed