



CONTRACT RENEWAL LETTER

Date: February 19, 2024
Contract #: UCPJMU6026
Service: Modular Buildings and Storage Containers
Renewal Period: 5/3/2024 to 5/2/2025
Renewal #: 3 of 4 One-Yr
Issued By: James Madison University
Autumn Foster, Buyer Senior Ph: 540-568-4501
Fx: 540-568-7935

Contractor: Keens Storage Trailers & Containers, LLC
Attn: Heather Keens
P.O. Box 2334
Harrisonburg, VA 22802 Ph: 540-578-0359

Contract Administrator: Gary Shears, Procurement Buyer

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.


Keens Storage Trailers & Containers, LLC

By: 
Heather Keens

Name (print)

Owner 2/19/2024
Title *Date Signed*

James Madison University

By: 
Autumn Foster,

Name (print)

Buyer Senior 2/19/2024
Title *Date Signed*