



CONTRACT RENEWAL LETTER

Date: November 27, 2023
Contract #: UCPJMU6199
Service: Immunization Clinics
Renewal Period: 12/3/2023 to 12/2/2024
Renewal #: 2 of 4 One-Yr
Issued By: James Madison University
Adam Fleming, Buyer Senior
Ph: 540-568-4280
Fx: 540-568-7935
Contractor: LabCorp Employer Services Inc
Attn: Yonathan Hailmichael
7221 LeeDeforest Drive, Suite 600
Columbia, MD 21046
Contract Administrator: Chris Ouren, University Health Center

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The previous contract pricing schedule is hereby replaced with the pricing schedule attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

LabCorp Employer Services Inc

By: *Yonathan Hailmichael*
Yonathan Hailmichael

Name (print)

Senior Director Finance 11/29/2023

Title

Date Signed

James Madison University

By: *Adam Fleming*
Adam Fleming,

Name (print)

Buyer Senior

Title

11/27/2023
Date Signed

Contract #: UCPJMU6199

Contractor: LabCorp Employer Services Inc

Renewal Period: 12/3/2023 – 12/2/2024

Commodity: Immunization Clinics

Pricing Schedule

1. Pricing shall be in accordance with the final pricing list provided by LabCorp Employer Services:

On-Site Clinics	
Services	Fees
Flu Immunization – Quadrivalent	\$31.17/Recipient

On-Site Extras (Optional)	
Services	Fees
Additional Flu Nurse: beyond standard LES staffing model	\$90/hour
Pre-Clinic Setup: if setup required prior to day of Clinic	\$150/setup for Clinics with 1-4 screeners \$300/setup for Clinics with 5+ screeners

Admin Fees	
Services	Fees
Short Notice Fee: Clinics requested less than six (6) weeks in advance	\$500
Clinic Change Fee: Changes to a Clinic date, time, or location seven (7) business days after scheduling	\$600
Cancellation or Rescheduling Fee: Cancelling or rescheduling a Clinic less than ten (10) business days prior to a Clinic	50% of estimated vaccinations
Cancellation or Reduction of Additional Staff: Reducing additional staff for scheduled	Additional Flu Nurse - \$67.50/hour/nurse

Clinics, as requested by Client, less than ten (10) business days prior to a Clinic	
Out of Hours Surcharge: Clinics held outside of normal business hours and Federal Holidays	12% <i>Of Clinic costs</i>
Travel Fees: Flat rate fee based on the numerical population of the city in which the Clinic is held.	<p>\$200/Clinic</p> <p><i>For cities with a numerical population of fifty thousand (50,000) or greater</i></p> <p>\$400/Clinic</p> <p><i>For cities with a numerical population of less than fifty thousand (50,000)</i></p>

2. The following “**LabCorp Employer Services and James Madison University agree upon the thirty (30) recipient minimum as outlined in the original proposal submitted by LabCorp Employer Services**” is hereby replaced with the language below:

Minimums:

Each Clinic is quoted with a fifty (50) recipient minimum, per Clinic. In the event a Clinic does not meet the fifty (50) recipient minimum, LabCorp will bill the Client for additional recipients to meet the minimum.

Client will be billed for 100% of the projected minimum per Clinic, or actual participation, or fifty (50) recipient minimum, whichever is greater. The projected minimum is used by LabCorp to calculate the number of staff required for a Clinic. This number must be furnished to LabCorp by the Client by noon EST ten (10) business days prior to all Clinics, excluding Federal Holidays.

3. LabCorp Employer Services has confirmed that there shall be no additional miscellaneous or incidental fees that have not been identified in the original proposal submitted by LabCorp Employer Services. There are no hidden charges, normal contract exclusions apply.
4. LabCorp Employer Services has confirmed that they will provide at least 2 registration coordinators each day of any flu clinic, including 2-day flu clinics.
5. James Madison University understands that LabCorp Employer Services is unable to accept payment onsite. In this case, LabCorp Employer Services agrees to provide vaccinations for

insured recipients only. JMU will not be responsible for any billing related to uninsured recipients.

6. As an agency of the Commonwealth of Virginia, James Madison University makes payment(s) in accordance with the Code of Virginia, §2.2-4347 through 2.2-4354, Prompt Payment.