



CONTRACT RENEWAL LETTER

Date: October 06, 2023
Contract #: UCPJMU6435
Service: Window Treatments
Renewal Period: 10/23/2023 to 10/22/2024
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Annie Korn, Lead Commodity Contract Officer & Project Manager
Ph: 540-568-3133
Fx: 540-568-7935

Contractor: Commonwealth Blinds and Shades, Inc.
Attn: Eric DeShazor
8529 Meadowbridge Road, Suite 500
Mechanicsville, VA 23116
Ph: 804-746-9112 ext. 803

Contract Administrator: Sam Butler, Residence Life

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Commonwealth Blinds and Shades, Inc.
By: [Signature]
Eric DeShazor

James Madison University
By: [Signature]
Annie Korn, CBBP, CUPO, VCCO

Name (print)
Sales Manager
Title
Date Signed 10/6/23

Name (print)
Lead Commodity Contract Officer & Project Manager
Title
Date Signed 10/6/23