



**CONTRACT RENEWAL LETTER**

**Date:** May 09, 2023  
**Contract #:** UCPJMU6088  
**Service:** Videography Services  
**Renewal Period:** 7/23/2023 to 7/22/2024  
**Renewal #:** 2 of 4 One-Yr  
**Issued By:** James Madison University  
Adam Fleming, Buyer Senior Ph: 540-568-4280  
Fx: 540-568-7935

**Contractor:** Collector Productions  
3115 Grove Ave  
Richmond, VA 23221

**Contract Administrator:** Justin Roth, Communications & Marketing

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Collector Productions**  
By:   
\_\_\_\_\_  
Catherine Meadows  
Name (print)

**James Madison University**  
By:   
\_\_\_\_\_  
Adam Fleming,  
Name (print)

Owner 5/10/23  
\_\_\_\_\_  
Title Date Signed

Buyer Senior 05/09/2023  
\_\_\_\_\_  
Title Date Signed



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**Commodity:** Videography Services

**Pricing Schedule:**

<b>For Live Events</b>	<b>HOURLY RATE</b>
Site visit and planning	\$350.00
Camera Operator	\$100.00
Director	\$275.00
Post-production and delivery of video archive	\$250.00
<b>For Produced Video</b>	
	<b>HOURLY RATE</b>
Pre-production and planning	\$150.00
Scriptwriting	\$50.00
Video capture (on location)	\$125.00 (per crew member)
Video capture (in studio)	\$100.00 (per crew member)
Graphics and title development	\$50.00
Video editing	\$50.00
Voice over	\$30.00
Audio editing	\$25.00
Finalizing files (compressing, uploading, etc.)	\$20.00
<b>Equipment Rental</b>	
	<b>DAY RATE</b>
Black Magic Mini Ursa 12K	\$400.00
Black Magic Mini Ursa 4.6K	\$300.00
Sigma Cine FF Prime 5-Lens Set	\$600.00
Rokinon Cine Lens Kit 24, 35, 50, 85	\$400.00
Aputure LS C300D II Kit	\$150.00
DJI Mavic 2 Pro	\$200.00
DJI Inspire 2	\$500.00
Ronin 2	\$400.00
Blackmagic Design Studio Camera 4K 2	\$150.00
Blackmagic Design ATEM Mini Pro HDMI Live Stream Switcher	\$40.00
Live Stream Misc. Accessories Kit	\$500.00
Audio Recording Kit (Rode field Mics)	\$150.00