



## CONTRACT RENEWAL LETTER

**Date:** May 09, 2023  
**Contract #:** UCPJMU6415  
**Service:** On Demand Cleaning & Labor Services  
**Renewal Period:** 8/28/2023 to 8/27/2024  
**Renewal #:** 1 of 4 One-Yr  
**Issued By:** James Madison University  
Stephen Howard, Procurement Team Manager  
Ph: 540-568-3130  
Fx: 540-568-7935

**Contractor:** Afresh Cleaning Services  
270 West Main St.  
Stanley, VA 22851

**Contract Administrator:** Debra Morris, Facilities Management

### Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 4.2% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### Afresh Cleaning Services

By: \_\_\_\_\_

Andrea Goode  
Name (print)

Owner

Title

5/10/23  
Date Signed

### James Madison University

By: \_\_\_\_\_

Stephen Howard, VCCO, CUPO  
Name (print)

Procurement Team Manager

Title

5/9/2023  
Date Signed

**Contract #:** UCPJMU6415

**Contractor:** Afresh Cleaning Services

**Modification:** 08/28/2023 - 08/27/2024

**Commodity:** On Demand Cleaning & Labor Services

**1. Pricing Schedule:**

Function	Labor Rate/Hour
Supervisor	\$24.75
Cleaner/Laborer	\$24.75
Credit Card fee of 2.9% per invoice paid with SPCC	

Additional Pricing for As-Needed Services:

Service	Rate/Hour
Biohazardous Waste Cleaning	\$312.60 Per Call 1-2 Cleaners (Not exceeding 4 Hours. If past 4 Hours, then \$52.10 Per Hour Per Cleaner)
<b>Point of Contact for Special Services</b>	<b>Phone and Email</b>
Andrea Goode	540-244-6065
<b>*This person(s) should be able to be available 24/7 (if needed) and provide services at least 2 hours after being contacted</b>	540-778-3323

Event	Rate/Hour or Event Price
Any evening event (Time + Half)	\$24.75 + \$12.38 = \$37.13 per hour

**2. Afresh Cleaning team leads responsible for coordination and communication with JMU officials on site.**

- Juan Mendoza
- Sarah Sommers