



CONTRACT RENEWAL LETTER

Date: May 09, 2023
Contract #: UCPJMU6417
Service: On Demand Cleaning & Labor Services
Renewal Period: 8/28/2023 to 8/27/2024
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Stephen Howard, Procurement Team Manager Ph: 540-568-3130
Fx: 540-568-7935
Contractor: Right Touch Cleaning
871 Jefferson St. Apt E
Harrisonburg, VA 22802
Contract Administrator: Debra Morris, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 4.2% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Right Touch Cleaning
By: Juan Taylor
Juan Taylor
Name (print)
owners 5/9/2023
Title Date Signed

James Madison University
By: Stephen Howard, VCCO, CUPO
Name (print)
Procurement Team Manager 5/9/2023
Title Date Signed

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Commodity: On Demand Cleaning & Labor Services

Pricing Schedule

1. Pricing Schedule:

Function	Labor Rate/Hour
Supervisor	\$20.84
Cleaner/Laborer	\$16.67
Can price per square footage if needed: rate is \$.36/sq ft	

Additional Pricing for As-Needed Services:

Service	Rate/Hour
Biohazardous Waste Cleaning	\$78.15/hr
Point of Contact for Special Services	Phone and Email
Juan Taylor	540-209-5465
*This person(s) should be able to be available 24/7 (if needed) and provide services at least 2 hours after being contacted	<u>juansrt34@gmail.com</u>

Event	Rate/Hour or Event Price
Football Games	\$6,799.05
Basketball Games	\$3,751.20
Graduation	\$3,751.20

2. Right Touch Cleaning can provide up to 8 workers if requested.