



## CONTRACT RENEWAL LETTER

**Date:** April 19, 2023  
**Contract #:** UCPJMU6345  
**Service:** Band and Guard Supplies and Accessories  
**Renewal Period:** 6/28/2023 to 6/27/2024  
**Renewal #:** 1 of 4 One-Yr  
**Issued By:** James Madison University  
Shanna Devers, Buyer Senior  
Ph: 540-568-3131  
Fx: 540-568-7935

**Contractor:** Field and Floor FX  
1219 Chambersburg Rd  
Gettysburg, Pennsylvania 17325

**Contract Administrator:** Scott Ridders, Band

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Field and Floor FX**

**By:**

Douglas Gardner

*Name (print)*

Director

4.24.23

*Title*

*Date Signed*

**James Madison University**

**By:**

Shanna Devers,

*Name (print)*

Buyer Senior

4/24/2023

*Title*

*Date Signed*

**Contract #:** UCPJMU6345

**Contractor:** Field and Floor FX

**Renewal Period:** 6/28/2023 to 6/27/2024

**Commodity:** Band and Guard Supplies and Accessories

**Pricing Schedule**

1. Pricing discounts shall be as detailed in the pricing schedule below:

<b>FIELD EQUIPMENT &amp; ACCESSORIES</b>	<b>% off published price</b>
Podiums	0%
Ladders	0%
Transport Carts	0%
Music Stands	0%
Music Stand Carts	0%
Floor Covering Carts	0%
Field Lighting	0%
Field Generators	0%
Field Stands – Percussion	0%
Synthesizer Cart	0%
Keyboard Cart/Mallet Movers	0%
Field Accessory Racks (percussion)	0%
Field Striper	0%
Athletic Field Paint	0%
Measuring Tape Reel	0%
Yardline Markers	0%
<b>PERCUSSION EQUIPMENT &amp; ACCESSORIES</b>	<b>% off published price</b>
Field Accessory Racks	0%
Keyboard Cart/Mallet Mover	0%
Synthesizer Cart	0%
Instrument Stands	0%
Drum Heads	0%
Drum Sticks	0%
Keyboard Mallets	0%
Drum Keys and Accessories	0%
Drum Stick Holders/Claw	0%
Marching Drum Accessories	0%
<b>INSTRUMENT ACCESSORIES</b>	<b>% off published price</b>
Lyres	0%
Flip Folders	0%
BERP	0%
Mouthpieces	0%
Whistles	0%
Lanyards	0%
Instrument Repair Kits	0%
Cases	0%
<b>ELECTRONICS &amp; SOUND EQUIPMENT</b>	<b>% off published price</b>

Field PA System	0%
Field PA Transport Carts	0%
Power Generators	0%
Extension Cords/Power Strips	0%
Gig Rig/Equipment Cases	0%
Microphones	0%
Synthesizer/Electric Keyboard	0%
Wireless PA System	0%
Megaphones	0%
Bass Amplifier	0%
Keyboard Amplifier	0%
Dr. Beat Metronome	0%
Metronomes	0%
Metronome Accessories	0%
Tuner	0%
Digital Recorders	0%
<b>EDUCATIONAL SUPPLIES</b>	<b>% off published price</b>
Finale	0%
Sibelius	0%
Pyware	0%
ProTools	0%
<b>STORAGE EQUIPMENT</b>	<b>% off published price</b>
Uniform Storage Racks	0%
Uniform Storage Carts	0%
Instrument Storage Racks	0%
<b>BANNERS &amp; PARADE EQUIPMENT</b>	<b>% off published price</b>
Custom Parade Banners	0%
Banner Frames and Accessories	0%
Flag Poles and Accessories	0%
<b>GUARD EQUIPMENT &amp; SUPPLIES</b>	<b>% off published price</b>
Stock Flags	0%
Custom Flags	0%
Practice Flags	0%
Over-Sized Flags	0%
Flag Poles	0%
Flag Pole Accessories	0%
Electrical Tape	0%
Flag Fabric	0%
Rifles	0%
Sabers	0%
Batons	0%
Flag/Equipment Bags	0%
Flag Storage	0%
Indoor Floor Carts	0%
<b>Uniform Accessories to consist of:</b>	<b>% off published price</b>
Footwear	0%
Gloves	0%
Podiums	0%

Digital Flags	0%
Tape	0%
Accessories Bags	0%
Bell Covers	0%
Masks	0%
Instrument Jackets	0%
Props	0%
Floors	0%
Backdrops	0%
Plumes	0%

2. Shipping fees for returns shall be waived in the event that a return is approved by contractor. Contractor shall provide a return shipping label for all returns.
3. The Purchasing Agency shall be responsible for all shipping charges unless stated otherwise at the time of the order.
4. Contractor shall disclose design fees in the quote for all custom items.
5. There shall be no additional miscellaneous or incidental fees that have not been identified in the contract.
6. Payment will be made upon the receipt of a valid invoice and in accordance with the Code of Virginia, §2.2-4347 through 2.2-4354, Prompt Payment.