



## CONTRACT RENEWAL LETTER

**Date:** January 20, 2023  
**Contract #:** UCPJMU6026  
**Service:** Modular Buildings and Storage Containers  
**Renewal Period:** 5/3/2023 to 5/2/2024  
**Renewal #:** 2 of 4 One-Yr  
**Issued By:** James Madison University  
Dylan Morris, Buyer Senior

Ph: 540-568-3002  
Fx: 540-568-7935

**Contractor:** Keens Storage Trailers & Containers, LLC  
Attn: Heather Keens  
P.O. Box 2334  
Harrisonburg, VA 22802

Ph: 540-578-0359

**Contract Administrator:** Gary Shears, Procurement Buyer

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **Keens Storage Trailers & Containers, LLC**

By: Heather Keens  
Heather Keens

Name (print)

Owner 01/23/2023  
Title Date Signed

### **James Madison University**

By: Dylan Morris  
Dylan Morris,

Name (print)

Buyer Senior 1/20/2023  
Title Date Signed