



## CONTRACT RENEWAL LETTER

**Date:** December 06, 2022  
**Contract #:** UCPJMU4397  
**Service:** Conference Services Management System  
**Renewal Period:** 3/17/2023 to 3/16/2024  
**Renewal #:** 8 of 9 One-Year  
**Issued By:** James Madison University  
Colleen Johnson, Buyer Senior  
Ph: 540-568-3137  
Fx: 540-568-7935  
  
**Contractor:** Seattle Technology Group, Inc.  
Attn: Ryan Hamilton  
1923 25th Avenue E  
Seattle, WA 98112  
Ph: 888-551-9996  
  
**Contract Administrator:** Joyce Bentz, University Unions


### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The previous contract pricing schedule is hereby replaced with the pricing schedule attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.


### **Seattle Technology Group, Inc.**

**By:**   
Ryan Hamilton

*Name (print)*

President  
12/6/2022  
*Title Date Signed*

### **James Madison University**

**By:**   
Colleen Johnson, CUPO

*Name (print)*

Buyer Senior  
12/6/2022  
*Title Date Signed*



**Contract #:** UCPJMU4397

**Contractor:** Seattle Technology Group, Inc.

**Renewal Period:** 3/17/2023 - 3/16/2024

**Commodity:** Conference Services Management System

**Iris Coordinator (SaaS Subscription):**

Product	Description	Initial Cost	Annual Cost
<b>Iris Coordinator Platform - Bundle for &gt;4000 Beds</b>	Includes Iris Coordinator, Front Desk, Housekeeping, Dining, Public Safety, Event Client Portal. Includes all Hosting and unlimited phone and email support.		14,134.50
<b>Iris Coordinator Platform - Bundle for &lt;4000 Beds</b>	Includes Iris Coordinator, Front Desk, Housekeeping, Dining, Public Safety, Event Client Portal. Includes all Hosting and unlimited phone and email support.		11,517.00
<b>CIMP - Coordinator Implementation Package</b>	Estimated Implementation Fees for Budgeting purposes. Includes two days on-site training. Travel costs to be billed separately, pursuant to UCPJMU4397 terms and conditions.	6,000.00	

**Conference Programmer Licensing:**

Product	Description	Initial Cost	Annual Cost
<b>Conference Programmer (CP) Perpetual Software License</b>	8 concurrent user license	\$14,000- one (1) time cost	
	Unlimited concurrent user license	\$23,000- one (1) time cost	
<b>CP Annual Maintenance</b>	Includes unlimited phone and email support and updates.		\$2,520/yr for 8 concurrent users
			\$4,140/yr for unlimited concurrent users
<b>Iris Front Desk (IFD) module with unlimited users</b> Preview Housekeeping Functionality shall be provided at no additional cost through 12/31/15.	IFD annual access One Time Set-Up Cost	\$1,000	\$2,000
<b>CP Hosting</b>	Annual Hosting includes one (1) production database and one archive database. Additional archive databases are \$250/year.		\$2,500
<b>Implementation</b>	Implementation Package including: five days on-site consulting and training; building the CP database with client rooms and buildings; creation of client contract(s) and custom reports. Travel costs to be billed separately, pursuant to UCPJMU4397 terms and conditions.	\$6,250 (one time cost)	
<b>Report Writing</b>	Custom report creation is included in Implementation package. Custom report creation outside of this period will incur additional charges.		\$150/hour

**Iris Registration(IR) V2 Perpetual License:**

	<b>IR Lite</b>	<b>Regular</b>	<b>Plus</b>	<b>Premium</b>
<b>Max User Accounts</b>	2	5	Unlimited	Unlimited
<b>Max Forms</b> concurrent active forms	10	20	50	Unlimited
<b>Max Registrants</b> for calendar year	500*	1,500*	4,000*	20,000
<b>Initial Purchase Price</b> includes two (2) hours of training.	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
<b>Annual Maintenance</b>	\$2,617.50	\$5,235.00	\$7,852.50	\$10,470.00
<b>Total First year Cost</b>	\$7,617.50	\$10,235.00	\$12,852.50	\$15,470.00
*Purchasing Agencies that exceed the maximum registration count will be charged a <i>per registration fee</i> based on the client's current tier: IR Lite: \$5.00; Regular: \$3.33; Plus: \$1.88				

Purchasing Agency and Contractor shall mutually determine when there is a cost benefit to the Purchasing Agency for upgrading to the next tier. The Purchasing Agency shall not be invoiced for upgrading to the next tier without their written approval.

Clients that do not achieve the registration count for their current tier shall receive a refund credit toward the next year's annual charge based on the *per registration fee* . Not applicable for Premium tier.

**A La Carte Pricing/Onsite Rates/Annual Maintenance Cap:**

Development, Customization, Conversion, Termination Assistance, and/or Custom Report Creation shall be \$150/hour.

\$1250/day for onsite work not including travel expenses with a two (2) day minimum. There shall be no charge for travel days/time.