

## CONTRACT RENEWAL LETTER

**Date:** February 15, 2022  
**Contract #:** UCPJMU6026  
**Service:** Modular Buildings and Storage Containers  
**Renewal Period:** 5/3/2022 to 5/2/2023  
**Renewal #:** 1 of 4 One-Yr  
**Issued By:** James Madison University  
Stephen Howard, Procurement Services, Manager Ph: 540-568-3130  
Fx: 540-568-7935  
**Contractor:** Keens Storage Trailers & Containers, LLC  
Attn: Heather Keens  
P.O. Box 2334  
Harrisonburg, VA 22802 Ph: 540-578-0359  
**Contract Administrator:** Gary Shears, Procurement Buyer

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **Keens Storage Trailers & Containers, LLC**

**By:**   
Heather Keens

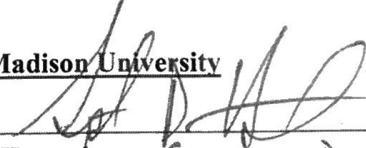
Name (print)

Owner

Title

2/15/2022  
Date Signed

### **James Madison University**

**By:**   
Stephen Howard, Stephen D. Howard  
Name (print)

Procurement Services, Manager

Title

2/15/2022  
Date Signed