



## CONTRACT RENEWAL LETTER

**Date:** December 15, 2021  
**Contract #:** UCPJMU5748  
**Service:** Broadcast System for Atlantic Union Bank Center  
**Renewal Period:** 3/15/2022 to 3/14/2023  
**Renewal #:** 1 of 8 One-Year  
**Issued By:** James Madison University  
Savana Koteita, Buyer Specialist  
Ph: 540-568-4280  
Fx: 540-568-7935

**Contractor:** Digital Video Group Inc.  
8525 Meadowbridge Rd  
Mechanicsville, VA 23116

**Contract Administrator:** Ty Phillips, Procurement Buyer

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Digital Video Group Inc.**

By: 

David B Thomas

*Name (print)*

Director, Contract Sales

12/15/2021

*Title*

*Date Signed*

**James Madison University**

By: 

Savana Koteita,

*Name (print)*

Buyer Specialist

*Title*

*Date Signed*

12/15/21