



**August 18, 2021**

**ADDENDUM NO.: One**

**TO ALL OFFERORS:**

**REFERENCE:** Request for Proposal No: **RFP# DMS-1123**  
Dated: August 9, 2021  
Commodity: *Madison*, the JMU Magazine  
RFP Closing On: September 9, 2021 at 2:00 p.m.

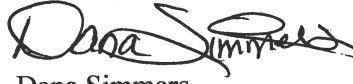
Please note the clarifications and/or changes made on this proposal:

1. Question: "Gatefold" inserts between 16 or 32p sigs?  
**Answer: 16**
2. Question: How is the university handling the unpredictable shipping and paper markets in terms of surcharges and paper increases?  
**Answer: Case by case**
3. Question: Have you considered co-mailing?  
**Answer: Yes**
4. Question: When would contract start?  
**Answer: Winter 2022 issue (December 2021)**
5. Question: Are eight (8) copies necessary?  
**Answer: Hardcopy proposal submission is required.**
6. Question: Is the university willing to trim the overall size to 8.375" x 10.875"?  
**Answer: The university is not interested or willing to trim the overall size.**

Signify receipt of this addendum by initialing "*Addendum #1* \_\_\_\_\_" on the signature page of your proposal.

MSC 5720  
752 Ott Street, Room 1042  
Wine Price Building  
Harrisonburg, VA 22807  
Office of  
PROCUREMENT SERVICES 540.568.3145 Phone  
540.568.7935 Fax

Sincerely,

A handwritten signature in black ink, appearing to read "Dana Simmers", written in a cursive style.

Dana Simmers

Buyer Senior

Phone: 540-568-5113