



**CONTRACT RENEWAL LETTER**

**Date:** July 13, 2021  
**Contract #:** UCPJMU5254  
**Service:** Promotional Items and Imprinting Services  
**Renewal Period:** 10/15/2021 to 10/14/2022  
**Renewal #:** 3 of 5 One-Year  
**Issued By:** James Madison University  
 Dana Simmers, Buyer Senior Ph: 540-568-5113  
 Fx: 540-568-7935

**Contractor:** WKG Global Enterprises, Inc. dba A Logo For You  
 Attn: Regina Kenerley  
 100 Stafford Court  
 Williamsburg, VA 23185

**Contract Administrator:** Dana Simmers (CA), Procurement Buyer

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.6% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**WKG Global Enterprises, Inc. dba A Logo For You**

**By:** Regina Kenerley  
Regina Kenerley

*Name (print)*

General Manager 07-13-21  
*Title Date Signed*

**James Madison University**

**By:** Dana Simmers  
Dana Simmers, CUPO

*Name (print)*

Buyer Senior 7/13/21  
*Title Date Signed*



m. Screen Printing Services pricing: *(Screen Printing only, apparel/item not included)*

Number of Colors							
Quantity	1	2	3	4	5	6	Each add'l color
1-11	\$5.13	\$6.16	\$7.18	\$-	\$-	\$-	\$-
12-23	\$3.08	\$3.85	\$4.62	\$-	\$-	\$-	\$-
24-47	\$1.62	\$2.46	\$3.31	\$4.08	\$-	\$-	\$-
48-71	\$1.39	\$1.85	\$2.31	\$2.77	\$3.41	\$3.86	\$0.65
72-143	\$1.27	\$1.68	\$2.09	\$2.50	\$2.91	\$3.32	\$0.55
144-287	\$1.23	\$1.60	\$1.96	\$2.33	\$2.73	\$3.10	\$0.51
288-499	\$1.07	\$1.34	\$1.62	\$1.90	\$2.18	\$2.45	\$0.41
500-999	\$0.92	\$1.17	\$1.42	\$1.66	\$2.00	\$2.26	\$0.38
1,000-1,999	\$0.82	\$1.08	\$1.33	\$1.59	\$1.85	\$2.10	\$0.35
2,000-4,999	\$0.72	\$0.97	\$1.23	\$1.49	\$1.69	\$1.90	\$0.32
5,000-up	\$0.62	\$0.87	\$1.13	\$1.39	\$1.59	\$1.80	\$0.30

3. Contractor shall provide electronic proofs at no additional charge.
4. Contractor shall pass exact delivery costs on all standard, rush order, and manufacturer orders to the University as applicable.
5. Contractor shall waive all restocking and shipping fees for products that are damaged and/or printed incorrectly. Contractor shall be notified within 10 calendar days of receiving order.
6. Contractor shall waive all restocking and shipping fees on blank item returns/exchanges.
7. Contractor shall provide pre-production sewouts and print samples at no additional charge with an order.
8. Prior to production and if requested, Contractor shall provide final product sample(s) at no additional charge.
9. Contractor shall maintain IMG licensed for James Madison University for the duration of the contract. Any associated costs shall be the sole responsibility of the Contractor.
10. Contractor rescinds terms and conditions on sample quote and invoice submitted with proposal.
11. Contractor shall not bill the Purchasing Agency charge card processing fees.
12. All deliveries made to the Purchasing Agency shall be FOB destination.
13. Payment shall be made to the Contractor in accordance with the Code of Virginia, §2.2-4347 through 2.2-4354, Prompt Payment Act.
14. The Contractor has disclosed all potential fees. Additional charges shall be reviewed and approved by Procurement Services prior to purchase.