



July 13, 2020

ADDENDUM NO.: One

TO ALL OFFERORS:

REFERENCE: Request for Proposal No: **RFP# LBS-1083**
Dated: June 10, 2020
Commodity: VAT Recovery Services
RFP Closing On: **July 22, 2020 at 2:00 pm EST**

Please note the clarifications and/or changes made on this proposal program:

Question: Is JMU VAT registered in any of the jurisdictions covered by the scope of the RFP?

Answer: **JMU is registered in Italy and London.**

Question: Has JMU submitted VAT refund claims in any of the jurisdictions specified in the RFP? If so, which jurisdictions and what was the outcome?

Answer: **JMU has recovered funds from the UK and Austria. Further information will be provided to the awarded contractor.**

Question: Does JMU retain original invoices related to expenses incurred overseas?

Answer: **Yes.**

Question: Is it possible to submit an electronic proposal given the current situation.

Answer: **That is not possible at this time.**

Signify receipt of this addendum by initialing "*Addendum #1* _____" on the signature page of your proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "LeeAnne", is written over a horizontal line.

LeeAnne Beatty Smith
Buyer Senior
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