



### CONTRACT RENEWAL LETTER

**Date:** August 25, 2020  
**Contract #:** UCPJMU4730  
**Service:** Athletic Award Frames  
**Renewal Period:** 12/10/2020 to 12/9/2021  
**Renewal #:** 4 of 4 One-Year  
**Issued By:** James Madison University  
Dana Simmers, Buyer Senior  
Ph: 540-568-5113  
Fx: 540-568-7935

**Contractor:** Church Hill Classics  
Attn: Joe Voves  
594 Pepper Street  
Monroe, CT 6468  
Ph: (203) 268-1535 ext 137

**Contract Administrator:** Jennifer Phillips, Athletics

#### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The previous contract pricing schedule is hereby replaced with the pricing schedule attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

#### **Church Hill Classics**

**By:**

Joe Voves

*Name (print)*

VP, Sales & Marketing

*Title*

*8/27/20*  
*Date Signed*

#### **James Madison University**

**By:**

Dana Simmers, CUPO

*Name (print)*

Buyer Senior

*Title*

**08/25/2020**

*Date Signed*



Renewal #4

**Contract #:** UCPJMU4730

**Contractor:** Church Hill Classics

**Renewal Period:** 12/10/2020 - 12/09/2021

**Commodity:** Athletic Award Frames

**Pricing Schedule**

1. Contractor's pricing without name logo shall be \$93.70 per unit.
2. Contractor's pricing with name logo shall \$99.82 per unit.
3. Contractor shall provide free FOB destination shipping on quantities of 80 or more.
4. Contractor shall provide free packaging, handling, boxing, design fees, and dyes.
5. Contractor has disclosed all fees. No additional fees will be accepted other than the engraving fee outlined below.
6. Contractor shall provide a 30% discount off web retail prices.
  - a. Custom framing for
    - i. Posters
    - ii. Photographs\*
    - iii. Jerseys\*
    - iv. Certificates
  - b. Coach/administrator/alumnus/donor insignia gifts and awards
    - i. Desk Boxes\*
    - ii. Book Ends\*
    - iii. Desk/pen sets\*
    - iv. Paperweights
    - v. Plaques\*

\*Can be personalized with an engraved plate to include recipients' names for an additional charge.