



## CONTRACT RENEWAL LETTER

**Date:** August 23, 2019  
**Contract #:** UCPJMU5254  
**Service:** Promotional Items and Imprinting Services  
**Renewal Period:** October 15, 2019 to October 14, 2020  
**Renewal #:** 1 of 5 One-Year  
**Issued By:** James Madison University  
Dana Simmers, Buyer Senior  
**Contractor:** WKG Global Enterprises, Inc. dba A Logo For You  
Attn: Regina Kenerley  
100 Stafford Court  
Williamsburg, VA 23185  
**Contract Administrator:** Dana Simmers (CA), Procurement

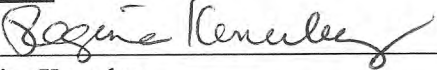
### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

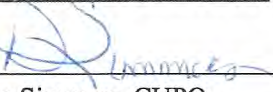
### **WKG Global Enterprises, Inc. dba A Logo For You**

**By:**   
Regina Kenerley

*Name (print)*

General Manager 08-23-19  
*Title Date Signed*

### **James Madison University**

**By:**   
Dana Simmers, CUPO

*Name (print)*

Buyer Senior 8/23/19  
*Title Date Signed*

[illegible]

m. Screen Printing Services pricing: *(Screen Printing only, apparel/item not included)*

Number of Colors							
Quantity	1	2	3	4	5	6	Each add'l color
1-11	\$5.00	\$6.00	\$7.00	\$-	\$-	\$-	\$-
12-23	\$3.00	\$3.75	\$4.50	\$-	\$-	\$-	\$-
24-47	\$1.58	\$2.40	\$3.23	\$3.98	\$-	\$-	\$-
48-71	\$1.35	\$1.80	\$2.25	\$2.70	\$3.32	\$3.76	\$0.63
72-143	\$1.24	\$1.64	\$2.04	\$2.44	\$2.84	\$3.24	\$0.54
144-287	\$1.20	\$1.56	\$1.91	\$2.27	\$2.66	\$3.02	\$0.50
288-499	\$1.04	\$1.31	\$1.58	\$1.85	\$2.12	\$2.39	\$0.40
500-999	\$0.90	\$1.14	\$1.38	\$1.62	\$1.95	\$2.20	\$0.37
1,000-1,999	\$0.80	\$1.05	\$1.30	\$1.55	\$1.80	\$2.05	\$0.34
2,000-4,999	\$0.70	\$0.95	\$1.20	\$1.45	\$1.65	\$1.85	\$0.31
5,000-up	\$0.60	\$0.85	\$1.10	\$1.35	\$1.55	\$1.75	\$0.29

3. Contractor shall provide electronic proofs at no additional charge.
4. Contractor shall pass exact delivery costs on all standard, rush order, and manufacturer orders to the University as applicable.
5. Contractor shall waive all restocking and shipping fees for products that are damaged and/or printed incorrectly. Contractor shall be notified within 10 calendar days of receiving order.
6. Contractor shall waive all restocking and shipping fees on blank item returns/exchanges.
7. Contractor shall provide pre-production sewouts and print samples at no additional charge with an order.
8. Prior to production and if requested, Contractor shall provide final product sample(s) at no additional charge.
9. Contractor shall maintain IMG licensed for James Madison University for the duration of the contract. Any associated costs shall be the sole responsibility of the Contractor.
10. Contractor rescinds terms and conditions on sample quote and invoice submitted with proposal.
11. Contractor shall not bill the Purchasing Agency charge card processing fees.
12. All deliveries made to the Purchasing Agency shall be FOB destination.
13. Payment shall be made to the Contractor in accordance with the Code of Virginia, §2.2-4347 through 2.2-4354, Prompt Payment Act.
14. The Contractor has disclosed all potential fees. Additional charges shall be reviewed and approved by Procurement Services prior to purchase.