ADDENDUM NO. ONE

TO ALL OFFERORS:

REFERENCE:	Request for Proposal No:	**RFP# LBS-1022**
	RFP Issue Date:	**October 25, 2018**
	Commodity:	**Web Application Development/Update Services**
	RFP Closing On:	**November 29, 2018 at 2:00 p.m. (Eastern)**

Please note the clarifications or change(s) made on this proposal:

1. Question: Can you give us any guidance in terms of your target budget for your project?

   Answer: **The University is not required to provide budget information.**

2. Question: It appears there is an incumbent software vendor for the IMD web apps.
   a. What factors led to the decision to solicit a replacement vendor?
   b. Can you please let us know their rate and historical spend?
   c. What was the average monthly hours for application updates and/or development services over the past year?

   Answer:

   a. **The University awarded term contracts in 2014 for application development services to Gromobi, LLC and the Adfero Group. These contracts have a final expiration date of 3/23/19 and we are seeking to replace them.**
   b. **The contracted rates are available within the contract documents found at http://cipag.jmu.edu/cipag/ . Historical spend can be determined on https://eva.virginia.gov/index.html .**
   c. **This is unknown.**

3. Question: What documentation is available for the applications describe within the background statement?

   Answer: **For TTAC: the links to the apps are within the background statement; JMU owns the code.**
   For VOY: JMU has and owns the code and also has end user documentation (a facilitation manual which can be found at the link in the background section https://www.visionofyouinfo.org/introduction-to-voy/

4. Question: What are the project requirements/specifications for the applications described within the background statement?

   Answer: **The University plans to award a term contract(s) for web application development/update services based on the criteria outlined within the RFP. After award, University representatives will request a quote for a specific project(s)**

from the contractor(s) based on contracted rates. A purchase order will be issued by the University to authorize the Contractor to proceed with work.

5. Question: It appears that the IMD3 web app includes responsive design features. Are there plans to replace the dedicated iOS (iPad) app with a mobile app that can utilize this common code base?

    Answer: **This is unknown at this time.**

6. Question: Are there plans to support Android devices for IMD?

    Answer: **This is unknown at this time.**

7. Question: Has the University considered combining the IMD3 and IMD Problem Resolution apps into a single app?

    Answer: **There are no plans to do this as they are very different from each other, and the IMD3 is already a combination of previous apps.**

8. Question: Does the scope of services include the IMD3 web app (currently supported by T/TAC)?

    Answer: **This is anticipated.**

9. Question: Are there plans to create a web version of IMD Problem Resolution?

    Answer: **There is already a webapp created for the Problem Resolution app, which can be seen here http://www.imdetermined.org/wp-content/apps/problem_resolution/index.html**

10. Question: Does the University intend to completely rewrite the VOY web app?

    Answer: **The existing web-based application client-side functionality needs to be completely converted to a new code base.**

11. Question: Is a mobile version of VOY anticipated?

    Answer: **This is unknown at this time.**

12. Question: Does the University have content authors available for possible/required rewrites in other technologies?

    Answer: **Not for the grant-funded areas described within the RFP background statement.**

13. Question: What University resources will be available during the project? In what roles? What will their availability be?

    Answer: **For the TTAC and VOY projects there are personnel available for ideation, consultation, testing, and to operate as a primary point of contact on the University-side. This would vary if other areas need work.**

14. Question: Does the University have a project lead to own, drive, and track each project's progress while monitoring design choices for feasibility and usefulness?

    Answer: **Yes.**

15. Question: Are there any key dates that may impact the development and support services?

    Answer: **Key dates are dependent on the scope and details of the project.**

16. Question: Can you please confirm at this time the full list of websites included in the focus of this RFP? We have the following based on your document:
    a. https://www.jmu.edu/ including http://www.jmu.edu/iihhs
    b. https://www.ttacjmu.org
    c. https://www.imdetermined.org
    d. https://www.visionofyouinfo.org/introduction-to-voy/
    e. Vision of You application

    Answer: **The University plans to award a term contract(s) for web application development/update services based on the criteria outlined within the RFP. After award, University representatives will request a quote for a specific project(s) from the contractor(s) based on contracted rates. A purchase order will be issued by the University to authorize the Contractor to proceed with work.**

    a. No.
    b. This is unknown.
    c. This is anticipated.
    d. No.
    e. This is anticipated.

17. Question: Can you please provide technical details specific to the websites that are included under the scope of this engagement, including platforms, how the sites were built and maintained?

    Answer: **imdetermined.org and ttac.org were both built using Expression Engine (EE). Currently, I'm Determined is on WordPress and ttac.org will be transitioning to WordPress as well. The only part of imdetermined.org that is not on WordPress is the Youth & Parent summit application, which is still on EE due to unique features that it does.**

    Vision of You application: The front-end student-side of the website was developed using React and makes API calls to a PHP back-end. No specific PHP framework was utilized for the back-end.

18. Question: Can you please confirm ttacjmu.org is built and maintained using Expression Engine?

    Answer: **Yes it was build and maintained using Express Engine (EE) but will be moved to WordPress in the near future. The only part that will not be on WordPress is the lending library (which was built and maintained in EE) as we are looking at commercial options as a replacement.**

19. Question: Can you please confirm visionofyouinfo.org is built and maintained using Squarespace? Once you are logged in, can you please provide the technical details of that system?

    Answer: **Yes the visionofyouinfo.org is built and maintained using Squarespace; however, this site is informational for the purpose of explaining the VOY program and application and will not be part of a work project.**

    The Vision of You application is www.visionofyou.org and the existing code base is

described within the background statement of the RFP. Access to the application testing environment will be provided to the successful contractor(s) in order for them to provide a project quote(s).

20. Question: Is it the intention of JMU to maintain the existing setup for each of these websites, or would you consider a singular system (such as WordPress or Drupal) configured for multisite management?

    Answer: **For TTAC: See response to #17 above. For VOY: Is open to options.**

21. Question: Can you please provide details on your existing hosting environment(s)?

    Answer: **The VOY application is hosted on a managed AWS instance through Cloudways. The main I'm Determined site is hosted at Liquid Web. Other TTAC work has the hosting handled by the current contractor.**

22. Question: In addition to the mobile web app for the *I'm Determined* project are there any other mobile web applications that would be a part of this project?

    Answer: **This is unknown.**

23. Question: How many task orders do you expect to issue and under what frequency?
    a. Could you please provide a sample task order for us to review?
    b. Historically, what have you seen as LOE for supporting these applications?
    c. What has been the process and general timeline for issuing a task order, review of proposals from partners, selection of partner, and execution of work?
    d. How many concurrent task orders do you expect to be issued at any given time?
    e. Will selected partners receive a task order for ongoing activities such as maintenance and platform updates and / or scoping and requirements gathering?

    Answer: **This is unknown.**
    a. We do not have this.
    b. This has varied by project.
    c. This has varied by project.
    d. This is unknown.
    e. This is unknown.

24. Question: Is there any budgetary information you can share with us at this time?
    a. What historic information can you provide regarding average number of hours a month has been utilized in maintaining and supporting the platforms?
    b. What is the average hourly rate you are expecting?
    c. What is the average budget anticipated per task order?

    Answer: **The University is not required to provide budget information.**
    a. We do not have this information.
    b. Offerors should provide their best hourly rate(s) in their proposal to RFP# LBS-1022.
    c. This is unknown.

25. Question: Is there an incumbent partner, and if so has the partner been invited to submit a proposal?

    Answer: **The University awarded term contracts in 2014 for application development services to Gromobi, LLC and the Adfero Group. These contracts have a final expiration date of 3/23/19 and we are seeking to replace them. The RFP was**

publicly posted in **https://eva.virginia.gov/index.html** and publicly advertised in a newspaper. Any firm interested in providing a response is invited.

26. Question: How many prospective partners have been invited to submit a proposal?

    Answer: **The RFP was publicly posted in https://eva.virginia.gov/index.html and publicly advertised in a newspaper. Any firm interested in providing a response is invited.**

27. Question: What is the weighting in the evaluation criteria specific to *Participation of Small, Women-Owned, & Minority (SWaM) Businesses*?

    Answer: **As stated in the RFP: Allocation of points for evaluation criteria will be published to the eVA solicitation posting prior to the closing date and time.**

28. Question: Can you describe the processes for how the *Vision of You* application data and content is updated? Will the selected partner be responsible for these updates in the future?

    Answer: **Currently, any updates needed are made internally by our backend developer. It is anticipated that the selected contractor(s) will be responsible for making these updates in the future.**

Sincerely,

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