



## CONTRACT RENEWAL LETTER

**Date:** July 26, 2017  
**Contract #:** UCPJMU4469  
**Service:** Card System Maintenance, Equipment, and Services  
**Renewal Period:** October 1, 2017 to September 30, 2018  
**Renewal #:** 2 of 9 One-Year  
**Issued By:** James Madison University  
Matasha Owens, Buyer Senior Ph: 540-568-3137  
Fx: 540- 568-7935  
**Contractor:** CBORD  
Attn: Christine Curkendall  
61 Brown Road  
Ithaca, NY 14850 Ph: 804-564-5314  
**Contract Administrator:** Becky Hinkle, Business Services

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **CBORD**

**By:**

Christine Curkendall

*Name (print)*

Director Contract Administrator

July 27, 2017

*Title*

*Date Signed*

### **James Madison University**

**By:**

Matasha Owens, MPA, CUPO, VCO

*Name (print)*

Buyer Senior

*Title*

*Date Signed*

7-26-17