



July 2, 2026

**ADDENDUM NO.: TWO
TO ALL OFFERORS:**

REFERENCE: Request for Proposal No: **RFP# JBM-1260**
Dated: **June 10, 2026**
Commodity: **Tree Planting Services**
RFP Closing On: **July 14, 2026 at 2:00 p.m. (Eastern)**

Please note the clarifications and/or changes made on this proposal program:

The following are additional questions/clarifications that were submitted in writing to the university. The responses were provided by the subject matter experts.

1. **Question:** Is there a staging area for trucks/supplies/ equipment on campus?

Answer: Yes, a staging area for trucks/supplies/equipment will be provided to the contractor. This area or areas will be determined via the JMU project manager in coordination with University stakeholders in the areas adjacent to the planting sites.

2. **Question:** Is there a disposal area for debris on campus?

Answer: No, any waste disposal will be the responsibility of the contractor.

3. **Question:** Must we bid on the whole contract?

Answer: Offerors are encouraged to submit a complete proposal for the full scope of services described in the RFP. However, because the University may establish one or more contracts from this solicitation, offerors may identify any portion of the scope they are able to provide. Any partial proposal will be evaluated based on the offeror's ability to meet the needs of the University. The University reserves the right to determine whether a partial proposal is in the best interest of the University.

4. **Question:** Are there any permits required?

Answer: The project is designed to have limited land disturbance (site prep should not involve tillage), no permits are anticipated to be issued for this project.

MSC 5720
752 Ott Street, Room 1042
Wine Price Building
Harrisonburg, VA 22807
Office of 540.568.3145 Phone
PROCUREMENT SERVICES 540.568.7935 Fax

5. **Question:** Is there a budget for this project, or an engineers estimate? Alternatively, what is the grant amount available for this project?

Answer: A portion of the grant allocation designated for this project is \$85,240. Offerors shall submit proposals addressing the project scope in accordance with their response to Question #3 of this addendum.

The University reserves the right, at its sole discretion, to supplement this funding based on project needs, as determined by the University. Award may be made for the full amount of \$85,240 to a single offeror or may be distributed among multiple offerors, as deemed to be in the best interest of the University.

6. **Question:** What is the purpose of the pricing schedule? What part does it play in the decision making process?

Answer: The pricing schedule is required as part of the RFP response. Cost is one of the evaluation criteria the committee will use when reviewing and ranking proposals. The pricing schedule may also be used to establish pricing for future work that falls within the scope of the resulting contract, including tree planting, meadow planting, maintenance, or related services outside of the University Boulevard Reforestation Grant Project. Any future work is not guaranteed and would be requested or assigned in accordance with the resulting contract, University needs, and applicable procurement requirements.

7. **Question:** Is there water available on campus, or near site, to fill up tank truck?

Answer: Yes, water is available on campus. The contractor would work with the JMU project manager on the exact location and timing of the fill-up.

8. **Question:** Is this project subject to prevailing wages state/federal?

Answer: No, this project is not subject to state or federal prevailing wage requirements. The awarded contractor(s) will provide services using their own proposed labor estimates.

9. **Question:** What are the typical for tree planting?

Answer: No additional tree planting typical or detail drawings are being provided with this addendum. Offerors should base their proposal on the requirements listed in the RFP, including approximately 180 native urban street trees, generally 2-inch caliper, container-grown or balled and burlapped, selected from the University's species list. Offerors may include their standard planting methods, details, or specifications in their proposal for University review.

10. **Question:** Can you provide more information on general reforestation areas- species sizing and stems per acre?

Answer: For the reforestation areas both 1-0 bareroots (1 year old seedlings) and smaller whips (generally 2-3 years old) will be used within the reforestation areas. These specimens can range in size but will most likely be between 1'-3' in height. In conjunction with these younger specimens, larger bareroot trees (>3' and between 1"-2" diameter) will be installed as well at a lower rate throughout the landscape.

11. **Question:** Seed mix for pollinator area~ or if this is something you are wanting us to come up with based on site parameters.

Answer: ERNST 280 Steep Slope Seed Mix

Signify receipt of this addendum by initialing “*Addendum #2*” on the signature page of your proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Juan Becerra Martinez", with a stylized flourish at the end.

Juan Becerra Martinez, MBA, VCCO, CUPO
Buyer Senior
Phone: (540-568-3130)