



March 11, 2026

**ADDENDUM NO.: Two
TO ALL OFFERORS:**

REFERENCE: Request for Proposal No: **RFP# JBM-1249**
Dated: **February 17, 2026**
Commodity: **Stormwater Structures Maintenance**
RFP Closing On: **March 17, 2026 at 2:00 p.m. (Eastern)**

Please note the clarifications and/or changes made on this proposal program:

The following are additional questions/clarifications that were submitted in writing to the university. The responses were provided by the subject matter experts.

1. **Question:** Are there set intervals for maintenance of the campus BMPs or is this on call as needed?

Answer: Primarily on call as needed. We are working on getting certain BMPs, primarily the manufactured BMPs (Filterrras, HDS, Jellyfish, stormfilters, etc.) on a regular maintenance schedule per the manufacturer guidelines.

2. **Question:** Can we review internal BMP inspection reports?

Answer: Yes, those reports can be provided on an as needed basis.

3. **Question:** Is JMU Grounds Maintenance responsible for mulching BMP beds or is that part of this contract?

Answer: Typically, our Grounds staff mulch beds every year as a part of regular landscape maintenance work on campus. But it will depend on the BMP location, time of year, scope of maintenance work (ex. replanting versus pretreatment clean up), and the availability of Grounds staff ultimately.

4. **Question:** Please explain compensation for materials such as mulch, plants, trees, cartridges, etc.

Answer: It is up to the supplier to provide a breakdown of the per-unit cost of the materials in the pricing schedules; it can either be listed as other materials or be submitted in their own categories, depending on supplier classifications such as base rate per linear feet, per

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cartridge, per sqft, etc. when quoting/invoicing the supplier must provide a breakdown of labor hours and materials quoted/provided to the university.

5. **Question:** Can we develop a schedule for maintenance, e.g. Filterras twice annually as per the manufacturer?

Answer: Yes, we welcome development of schedules for maintenance of BMPs and we are working on developing one right now, especially for the manufactured BMPs. We cannot guarantee a committee to the schedule(s) proposed as funding for maintenance runs through an approval process internally in our department.

6. **Question:** Can we have copies of the as-built drawings for all of the BMPs?

Answer: As-builts can be provided as needed to assist with maintenance work. It should be noted that the older BMPs installed between 1990-2012 (circa before DEQ took over the SWM regs) do not have as detailed as-built documentation and some do not have any as-built documentation.

7. **Question:** What kind of maintenance items will be expected from us regarding the retention ponds?

Answer: Retention pond maintenance would involve mainly vegetative work such as woody plant removal on the embankments, aquatic bench plantings, invasive plant removal in pond buffer areas, etc. Dredging of pretreatment/forebays could also be expected but at a 5–10-year frequency.

Signify receipt of this addendum by initialing “*Addendum #2*” on the signature page of your proposal.

Sincerely,

A handwritten signature in black ink that reads "Juan Becerra Martinez". The signature is written in a cursive style with a horizontal line underneath the name.

Juan Becerra Martinez,
Buyer Senior
Phone: (540-568-3130)