



October 1, 2025

ADDENDUM NO.: One

TO ALL OFFERORS:

REFERENCE: Request for Proposal No: **RFP# THW-1217**
Dated: **September 17, 2025**
Commodity: **Reupholstery Services**
RFP Closing On: **October 8, 2025 at 2:00 p.m. (Eastern)**

Please note the clarifications and/or changes made on this proposal program:

1. The definition of "totally re-upholstered" is very difficult to price out since we can't come and open up all the pieces, see how the contours are created, and so figure out what foam we MAY or MAY NOT need to order. Can we instead simplify things by giving you a fixed price for replacing the covers (which all are visible)? And, in the event foam needs to be replaced, can we price that out according to a negotiated price per board foot?

Answer: Offerors may structure their pricing in a manner that best represents the proposed level of effort. To provide clarity, Offerors may add supplemental line items within any section where additional detail is warranted. Offerors may also elect to submit a "No Bid" or omit pricing for specific items at their discretion. Any optional or supplemental pricing—such as materials, enhancements, or other proposed additions (e.g., pre-applied foam)—may be presented in a format determined by the Offeror, provided it is clear, itemized, and distinguishable from base pricing.

Signify receipt of this addendum by initialing "*Addendum #1* _____" on the signature page of your proposal.

Sincerely,

Terri Wuenschel
Buyer Specialist
Phone: 540-568-7209

MSC 5720
752 Ott Street, Room 1042
Wine Price Building
Harrisonburg, VA 22807
Office of 540.568.3145 Phone
PROCUREMENT SERVICES 540.568.7935 Fax