JAMES MADISON UNIVERSITY

CONTRACT RENEWAL LETTER

Date:	September 29, 2026	
Contract #:	UCPJMU7064	
Service:	Automotive Body Repair Services	
Renewal Period:	1/1/2027 to 12/31/2027	
Renewal #:	2 of 4 One-Yr	
Issued By:	James Madison University Juan Becerra Martinez, Buyer Senior	Ph: 540-568-3130 Fx: 540-568-7935
Contractor:	Karnes Family Collision LLC DBA Curb Appeal Collision Center Attn: Tim Karnes 6261 South Valley Pike Mt. Crawford, VA 22841	Ph: 540-564-1130
Contract Administrator:	Bennie Wheelbarger, Facilities Management	

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Karnes Family Collision LLC DBA Curb Appeal Collision Center

By: _____

Tim Karnes

Name (print)

Owner — 10/12/26

Title — *Date Signed*

James Madison University

By: _____

Juan Becerra Martinez, MBA, CUPO, VCCO

Name (print)

Buyer Senior — 10/1/2026

Title — *Date Signed*

Contract #: UCPJMU7064
Contractor: Karnes Family Collision LLC DBA Curb Appeal Collision Center
Renewal Period: January 1, 2027 to December 31, 2027
Commodity: Automotive Body Repair Shop

1. **Pricing:**

Passenger Vehicles	
Parts/Materials percent off crash guide list	**0%**
Labor Rate $/hour	**40.00**
Trucks	
Parts/Materials percent off crash guide list	**0%**
Labor Rate $/hour	**40.00**
Specialty Vehicles	
Parts/Materials percent off crash guide list	**0%**
Labor Rate $/hour	**60.00**
Mechanical Repair Rate $/hour	**85.00**

2. Contractor shall not charge fees for credit card processing fees.

3. Contractor shall not charge fees for delivery.

4. Contractor has disclosed all fees. No additional fees will be accepted.

5. Contractor shall provide five day turnaround time from the time an order is place to the time it would be delivered to JMU.

6. Contractor acknowledges that JMU follows the Virginia Prompt Payment Act that states that payment terms are 30 days upon receipt of invoice.

7. Contractor shall utilize the eVA e-procurement system for purchase orders and agrees to the approximate 1 % eVA fees associated with this.

8. Contractor shall complete the required insurance documentation as directed by JMU's Risk Management.

9. Parties agree that this Negotiation Summary Modifies RFP # THW-1216 and the Contractor's initial response to RFP # THW-1216, and in the event of conflict the negotiation summary shall take precedence.

10. Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and /or a change order issued by the Purchasing Agency.