



CONTRACT RENEWAL LETTER

Date: July 08, 2025
Contract #: UCPJMU7022
Service: Special Event Floral & Plant Decor
Renewal Period: 9/23/2025 to 9/22/2026
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Autumn Foster, Lead Commodity Contract Officer Ph: 540-568-4501
Fx: 540-568-7935

Contractor: Campbell Company Botanical Services, Inc.
Attn: William C. Campbell
PO Box 71
Mint Springs, VA 24463 Ph: (540) 337-0027

Contract Administrator: Sarah Ciccone, University Events

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Campbell Company Botanical Services, Inc.
By: William Campbell
William C. Campbell

James Madison University
By: Autumn Foster
Autumn Foster, VCCO, CUPO

Name (print)
President William Campbell
Title

Date Signed
7/14/25

Name (print)
Lead Commodity Contract Officer
Title

7/9/2025
Date Signed

Contract #: UCPJMU7022
Contractor: Campbell Company Botanical Services, Inc.
Renewal Period: 9/23/2025 to 9/22/2026
Commodity: Special Event Floral & Plant Décor

1. Pricing:

Plant Name	Pot Size	Specs	Rental Fee	Purchase Fee
Anthurium	6"	12-16" Height	\$13.25	\$26.50
	10"	24-32" Height	\$23.00	\$46.0
Croton (Assorted)	8"	24-30" Height	\$13.30	\$27.00
	10"	28-36" Height	\$16.00	\$32.00
	14"	34-36"	\$31.00	\$62.00
Dieffenbachia	8"	20-26" Height	\$13.75	\$27.50
	10"	26-30" Height	\$18.25	\$36.50
Dracena (Janet Craig)	10"	32-38" Height	\$16.00	\$32.00
	14"	40-42" Height	\$32.13	\$64.25
Dracena (Marginata)	10"	5' Height	\$18.50	\$37.00
	14"	6 1/2' Height	\$23.75	\$47.50
	17"	7-8' Height	\$65.00	\$157.00

Dracena (Massangeana)	10"	5' Height	\$21.00	\$42.00
	14"	7' Height	\$56.00	\$120.00
	17"	8' Height	\$65.00	\$165.00
Dracena (Lisa Cane)	12"	6-6 1/2' Height	\$45.00	\$163.00
	14"	6 1/2-7" Height	\$57.50	\$172.00
Fern (Birdnest)	6"	14" Height	\$13.25	\$26.50
	8"	16" Height	\$13.87	\$27.75
Fern (Boston)	8"	14" Height	\$25.00	\$35.00
	10"	16" Height	\$30.00	\$38.00
Ficus (Alii)	10"	4' Height	\$20.00	\$37.50
	12"	5' Height	\$30.00	\$62.00
	14"	5-6' Height	\$55.00	\$135.00
	17"	8-10' Height	\$70.00	\$300.00
Ficus (Eugenia 3-Ball)	16"	14" Height	\$65.00	\$137.00
Ficus Benjamina (Braid)	12"	5' Height	\$32.50	\$65.00
	14"	6-6 1/2' Height	\$40.00	\$97.50
	17"	7-8' Height	\$125.00	\$180.00
Ficus Spire (Columnar)	12"	6' Height	\$30.00	\$137.00
	14"	7' Height	\$50.00	\$189.00
	17"	8 1/2' Height	\$65.00	\$375.00
Palm (Bamboo)	10"	46-48" Height	\$40.00	\$98.00
	12"	5' Height	\$42.50	\$81.50
	14"	6' Height	\$62.50	\$185.00
	17"	7' Height	\$82.00	\$225.00
Palm (Kentia)	10"	5' Height	\$57.00	\$157.00
	12"	6' Height	\$65.00	\$195.00
	14"	7-8' Height	\$85.00	\$245.00
	17"	8' Height	\$100.00	\$445.00
Palm (Neanthe Bella)	8"	28" Height	\$20.00	\$42.00
	10"	34" Height	\$25.00	\$52.00
	14"	38" Height	\$50.00	\$105.00



Palm (Raphis)			\$	\$
	12"	4' Height	\$50.00	\$147.00
	14"	5' Height	\$65.00	\$175.00
Palm (Raphis)	17"	6' Height	\$75.00	\$357.00
Palm (Majesty)	16"	14" Height	\$130.00	\$245.00
Sanserveria (Snake Plant)	8"	26-28" Height	\$10.00	\$142.50
	10"	34" Height	\$18.00	\$164.50
	14"	48" Height	\$65.00	\$327.00
Schefflera Amate	12"	5 1/2' Height	\$35.00	\$70.00
	14"	6' Height	\$57.00	\$95.00
	17"	6 1/2' Height	\$72.00	\$145.00
Schefflera Arboricola Bush	10"	30" Height	\$20.00	\$42.00
	12"	42" Height	\$30.00	\$90.00
	14"	46" Height	\$42.00	\$145.00
Schefflera Arboricola Tree	10"	4' Height	\$35.00	\$55.00
	14"	5' Height	\$60.00	\$137.00
Spathiphyllum (Peace Lily)	10"	32" Height	\$25.00	\$45.00
	14"	38-40" Height	\$45.00	\$80.00
Pyramids (Cone Form) (Pothos)	10"	4' Height	\$N/A	\$N/A
	14"	6' Height	\$N/A	\$N/A
Pyramids (Cone Form) (Podocarpus)	10"	4' Height	\$75.00	\$156.00
	14"	6' Height	\$150.00	\$225.00
Topiary (Ivy Assortments)	6"	18" Height	\$N/A	\$N/A
	8"	24" Height	\$N/A	\$N/A
	10"	28" Height	\$N/A	\$N/A
Flowering (Orchids)	6"	20" Height	\$10.00	\$65.00
	8"	20" Height	\$N/A	\$N/A
Floral and Blooming Plant Purchase Pricing- 6" grow pots				
Mums				\$25.00
Bromeliads				\$32.00

Orchids				\$65.00
Pansies				\$27.50
Cyclamen				\$27.50
Azalea				\$39.00
Geranium				\$27.50
Hydrangea Purchase Price				
	Pot Size	Flower Count		Price
	4"	1		\$N/A
	6"	3-4		\$N/A
	6.5"	5-6		\$37.50
	8"	8+		\$46.00
Boston Fern Purchase Price				
	Pot Size	Flower Count		Price
	4"	1		\$N/A
	6"	3-4		\$N/A
	6.5"	5-6		\$N/A
	7"	8+		\$N/A
	7.5-8"	10+		\$35.00
Poinsettia Purchase Price				
	Pot Size	Flower Count		Price
	4"	1		\$N/A
	6"	3-4		\$26.00
	6.5"	5-6		\$30.00
	7"	8+		\$35.00
	7.5-8"	10+		\$42.00
	10"	12+		\$42.50
Exterior Landscaping for Patios, Terraces, and Stages (Potted)				
Boxwood (Cones)	12"	3' Height	\$100.00	\$225.00
	14"	4' Height	\$100.00	\$275.00
Boxwood (Globes)	10"	1' Height	\$N/A	\$N/A
	12"	2' Height	\$100.00	\$225.00
	14"	3' Height	\$100.00	\$275.00
Boxwood (Spirals)	12"	2' Height	\$100.00	\$225.00
	14"	4' Height	\$100.00	\$275.00
	17"	6' Height	\$100.00	\$350.00
Emerald Green Arborvitae	14"	4' Height	\$100.00	\$275.00
	20"	7' Height	\$100.00	\$350.00
Juniper Evergreen Spirals	17"	7' Height	\$100.00	\$275.00

Impatiens	10"	_____	\$N/A	N/A
Petunia	10"	_____	\$N/A	\$N/A

1. Contractor shall not charge fees for credit card usage.
2. Contractor shall charge no more than a 2.2% fuel surcharge based on invoice total.
3. Special Event hourly Rate: \$35.00 per person per hour.
4. Loss/Damage Replacement Fees: these items will be invoiced at their purchased cost.
5. Contractor shall not charge a Consultation Fee.
6. Contractor may charge cancellation fees only if special materials have been ordered cannot be canceled.
7. Contractor shall charge travel and delivery costs for each zone as outlined in Attachment D, Zone Map. These include:
 Zone 2: \$175.00
 Zone 8: \$175.00 (VMI) \$250.00 (Radford and Virginia Tech)
 Zone 3: \$175
8. Contractor has disclosed all fees. No additional fees will be accepted.
9. Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and /or a change order issued by the Purchasing Agency.