



**CONTRACT RENEWAL LETTER**

**Date:** February 05, 2026  
**Contract #:** UCPJMU6891  
**Service:** University Fleet and Facilities Vehicles  
**Renewal Period:** 5/10/2026 to 5/9/2027  
**Renewal #:** 2 of 4 One-Yr  
**Issued By:** James Madison University  
 Juan Becerra Martinez, Buyer Senior Ph: 540-568-3130  
 Fx: 540-568-7935

**Contractor:** Myers Ford Co., Inc.  
 13959 Spotswood Trail  
 Elkton, Virginia 22827

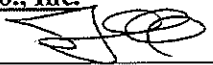
**Contract Administrator:** Doug Judy, Facilities Management

**Description of Renewal Notice:**


In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Myers Ford Co., Inc.**  
 By:   
 \_\_\_\_\_  
 John Myers  
 Name (print)

Tres \_\_\_\_\_ 2/29/26  
 Title Date Signed

**James Madison University**  
 By:   
 \_\_\_\_\_  
 Juan Becerra Martinez,  
 Name (print)

Buyer Senior \_\_\_\_\_ 02/06/2026  
 Title Date Signed

**Contract #:** UCPJMU6891  
**Contractor:** Myers Ford Co., Inc.  
**Renewal Period:** 5/10/2026 – 5/9/2027  
**Commodity:** University Fleet and Facilities Vehicles

1. Pricing:

Vehicle Manufacturer	% OFF MSRP
Ford	2%

2. Contractor shall charge no delivery fees.
3. Contractor shall charge \$199.00 processing fee.
4. Each vehicle purchased shall include two key sets at no charge. Contractor will charge the key rate per vehicle for a third key as required by JMU.
5. Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.
6. Parties agree that this Negotiation Summary Modifies RFP # THW-1204 and the Contractor's initial response to RFP # THW-1204, and in the event of conflict the negotiation summary shall take precedence.
7. Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and /or a change order issued by the Purchasing Agency.