



**CONTRACT RENEWAL LETTER**

**Date:** February 05, 2026  
**Contract #:** UCPJMU6890  
**Service:** University Fleet and Facilities Vehicles  
**Renewal Period:** 5/10/2026 to 5/9/2027  
**Renewal #:** 2 of 4 One-Yr  
**Issued By:** James Madison University  
 Juan Becerra Martinez, Buyer Senior Ph: 540-568-3130  
 Fx: 540-568-7935

**Contractor:** Dick Myers Chrysler Dodge Jeep Ram  
 1711 South Main Street  
 Harrisonburg, VA 22801

**Contract Administrator:** Doug Judy, Facilities Management

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Dick Myers Chrysler Dodge Jeep Ram**

**By:** Tracey May  
 Tracey M. May  
 Name (print)

Office Manager 02/06/2026  
 Title Date Signed

**James Madison University**

**By:** Juan Becerra Martinez  
 Juan Becerra Martinez,  
 Name (print)

Buyer Senior 02/06/2026  
 Title Date Signed

**Contract #:** UCPJMU6890

**Contractor:** Dick Myers Chrysler Dodge Jeep Ram

**Renewal Period:** 5/10/2026 – 5/9/2027

**Commodity:** University Fleet and Facilities Vehicles

1. **Pricing:** Pricing discounts off MSRP not available. Contractor shall provide pricing based on current inventory.
2. Contractor will not charge delivery fees to the University.
3. Contractor shall charge \$599.00 for processing fees.
4. Each vehicle purchased shall include two key sets at no charge. Contractor will charge the key rate up to \$350.00 per vehicle for a third key as required by JMU.
5. Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.
6. Parties agree that this Negotiation Summary Modifies RFP # THW-1204 and the Contractor's initial response to RFP # THW-1204, and in the event of conflict the negotiation summary shall take precedence.
7. Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and /or a change order issued by the Purchasing Agency.