



CONTRACT RENEWAL LETTER

Date: March 10, 2025
Contract #: UCPJMU6888
Service: University Fleet and Facilities Vehicles
Renewal Period: 5/10/2025 to 5/9/2026
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Juan Becerra Martinez, Buyer Senior
Ph: 540-568-3130
Fx: 540-568-7935

Contractor: CMA's Valley Subaru
299 Lee Jackson Hwy
Staunton, VA 24401

Contract Administrator: Doug Judy, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

CMA's Valley Subaru

By: Charles Camp
Chh Cmv
Name (print)

General manager
3-10-2025
Title Date Signed

James Madison University

By: Annie Korn
Juan Becerra Martinez, Annie Korn
Name (print)

Buyer Senior Procurement Manager
3/10/25
Title Date Signed

Contract #: UCPJMU6888
Contractor: CMA's Valley Subaru
Renewal Period: 5/10/2025 – 5/9/2026
Commodity: University Fleet and Facilities Vehicles

1. Pricing:

Vehicle Manufacturer	% OFF MSRP
Subaru Solterra	3.7%
Subaru Legacy	4.5%
Subaru Forester	4.6%
Subaru Ascent	5.5%

- Contractor shall deliver purchased vehicles to JMU with no delivery fees.
- Contractor will provide processing fee for \$799.00
- Each vehicle purchased shall include two key sets at no charge. Contractor will charge \$500.00 per vehicle for a third key as required by JMU.
- Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.
- Parties agree that this Negotiation Summary Modifies RFP # THW-1204 and the Contractor's initial response to RFP # THW-1204, and in the event of conflict the negotiation summary shall take precedence.
- Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and /or a change order issued by the Purchasing Agency.