



CONTRACT RENEWAL LETTER

Date: November 13, 2025
Contract #: UCPJMU6804
Service: Band Instrument Repair Services
Renewal Period: 1/8/2026 to 1/7/2028
Renewal #: 1 of 2 Two-Yr
Issued By: James Madison University
Adriana Mariscal, Buyer Senior
Ph: 540-568-7523
Fx: 540-568-7935

Contractor: Brenda's Shoppe, LLC
Attn: Brenda Davis
684 River Road
Woodstock, VA 22664
Ph: (540) 459-7722

Contract Administrator: Scott Ridders, Band

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Brenda's Shoppe, LLC
By: Brenda Davis
Brenda Davis
Name (print)

James Madison University
By: Adriana Mariscal
Adriana Mariscal
Name (print)

Owner Brenda K Davis 11/17/25
Title owner Date Signed

Buyer Senior 11/13/2025
Title Date Signed

Contract #: UCPJMU6804
Contractor: Brenda's Shoppe, LLC
Renewal Period: 1/8/2026 – 1/7/2028
Commodity: Band Instrument Repair Services

Pricing Schedule

1. Parties agree that this Negotiation Summary modifies RFP # ASF-1185 and the Contractor's initial response to RFP # ASF-1185, and in the event of conflict this negotiation summary shall take precedence.
2. Contractor's pricing schedule is as follows on the attached price list. The price list reflects a 10% off normal rates.
3. Pricing shall be in accordance with the pricing schedule. For any items not listed the following rates shall apply:
 - Labor: \$50/hr
 - Parts: 25% off list price
4. Contractor shall not charge credit card processing fees.
5. Contractor has disclosed all potential fees. Additional charges will not be accepted.

Woodwind Repairs

Woodwind Repad and Overhaul Prices

Instrument	Repad	Overhaul
Flute.....	\$207.00	\$297.00
Flute (open hole).....	\$247.50	\$373.50
Piccolo.....	\$207.00	\$297.00
Clarinet (B flat Soprano)...	\$207.00	\$297.00
Clarinet (Professional).....	\$247.50	\$387.00
Alto Clarinet.....	\$261.00	\$400.50
Bass Clarinet.....	\$315.00	\$414.00
Oboe.....	\$382.50	\$472.50
Alto Saxophone.....	\$315.00	
Tenor Saxophone.....	\$346.50	
Baritone Saxophone.....	\$540.00	

Woodwind Regulation and Adjustment Charges

Piccolo.....	\$40.50
Flute	\$40.50
B flat Clarinet.....	\$31.50
Alto Clarinet.....	\$40.50
Bass Clarinet.....	\$40.50
Oboe.....	\$40.50
Alto Saxophone.....	\$36.00
Tenor Saxophone.....	\$40.50
Baritone Saxophone.	\$45.00

Woodwind Individual Job Prices

Bladder Pad.....	\$ 8.10
Leather Pad.....	\$ 9.90
Cork Pad.....	\$ 8.10
Tenon Cork.....	\$13.50
Neck Cork.....	\$13.50
Flute/Piccolo Head Cork.....	\$13.50
Spring Replacement.....	\$13.50
Key Cork.....	\$ 2.25
Retap Thumbrest Screws.....	\$22.50

Tighten Loose Body Rings.....	\$ 9.00
Refit Flute Footjoint.....	\$ 13.50
Goldplate Flute Embouchure Plate.....	\$112.50
<u>Disassemble and Clean Instruments:</u>	

Flute.....	\$ 58.50
Clarinet.....	\$ 58.50
Alto Saxophone.....	\$ 76.50
Tenor Saxophone.....	\$ 85.50
Baritone Saxophone.....	\$112.50
Oboe.....	\$ 76.50

Brasswind Repairs

Brasswind Repairs

Soft Solder Joint.....	\$15.00
Silver Solder Joint.....	\$20.00
Trombone Slide Repair.....	\$30.00& up
Pull Stuck Slides.....	\$15.00 & up
Clean and Lubricate Valves.....	\$20.00
Valve Repairs.....	\$30.00 & up
Restrung Rotor Valve.....	\$10.00
Clean & Restrung Rotor Valve.....	\$15.00
Pull Stuck Mouthpiece.....	no charge
Remove Reachable Slide/Bell dents.	\$15.00 & up
Chemically Clean Trumpet/T-bone.	\$40.50
Chemically Clean Fr. Horn/Baritone	\$58.50 (single)
Chemically Clean Tuba (3 valve)	\$76.50
Clean Silver Plated Trumpet.....	\$76.50

Marching Horn Pricing:

	Chemical Clean	Ultrasonic
Mellophone	\$40.50	\$31.50
Marching Baritone	\$49.50	\$40.50
Rotary Trombone	\$49.50	\$40.50
Sousaphone/ Contra Tuba	\$76.50	\$76.50

(Silver Plated instrument cleanings may expect an increase in price by at least 30%.)

Case Repairs

Cost of Latch plus \$18.00 for installation!