JAMES MADISON UNIVERSITY

CONTRACT RENEWAL LETTER

Date:	September 17, 2026	
Contract #:	UCPJMU6803	
Service:	Arborist Services	
Renewal Period:	12/15/2026 to 12/14/2027	
Renewal #:	3 of 4 One-Yr	
Issued By:	James Madison University Autumn Foster, Lead Commodity Contract Officer	Ph: 540-568-4501 Fx: 540-568-7935
Contractor:	Williams Brothers Tree & Lawn Service Attn: Joseph Williams 54 Kerry Lane Staunton, VA 24401	Ph: (540) 324-1100
Contract Administrator:	Scott Jones, Facilities Management	

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Williams Brothers Tree & Lawn Service

By: _____

Joseph Williams

Name (print)

President — 9/21/26

Title — *Date Signed*

James Madison University

By: _____

Autumn Foster, VCCO, CUPO

Name (print)

Lead Commodity Contract Officer — 9/18/2026

Title — *Date Signed*

JAMES MADISON UNIVERSITY.

Renewal #3

Contract #: UCPJMU6803
Contractor: Williams Brothers Tree & Lawn Service
Renewal Period: 12/15/2026 – 12/14/2027
Commodity: Arborist Services

1. Contractor pricing for services shall be as follows:

ITEM	DESCRIPTION	UNIT PRICE (per hour)
1	Regular Pruning, Trim Work, Felling, Tree Removal and Stump Grinding	$71.33/hr
2	Storm Damage and/or Emergency Work. (must respond within 24hours and remain on site for consecutive days until job is complete)	$96.81/hr
3	Materials and Labor for Fertilization, Insect and Disease Control and IPM Management	$177.31/hr
4	IPM (Integrated Pest Management) consulting services	$95.79/hr

2. Contact: H. Joseph Williams V, President, 540-324-1100, joseph@williamsbrotherstree.com
   Williams Brothers Tree and Lawn Service
   54 Kerry Lane
   Staunton, VA 24401

3. Contractor has stated there will be a Credit Card processing fee of no more than 3% on all credit card transactions.

4. Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.

5. Any change in the scope described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification and/or a change order issued by the Purchasing Agency.

6. Parties agree that this Negotiation Summary modifies RFP # ADF-1194 and the Contractor's initial response to RFP # ADF-1194, and in the event of conflict this negotiation summary shall take precedence.

7. Contractor agrees that all exceptions taken within their initial response to RFP # ADF-1194 that are not specifically addressed within this negotiation summary are null and void.