



August 15, 2023

ADDENDUM NO.: One

TO ALL OFFERORS:

REFERENCE: Request for Proposal No: RFP# DMS-1188
Dated: August 3, 2023
Commodity: Fundraising Consulting Services
RFP Closing On: ~~September 5, 2023~~
September 6, 2023

Please note the clarifications and/or changes made on this proposal program:

1. Question: Whether companies from outside USA can apply for this?

Answer: Yes, companies outside the USA may submit a proposal. However, as stated in the RFP, they do need to understand US Domestic Cultures.

2. Question: Whether we need to come over there for meetings?

Answer: We would expect periodic onsite visits especially for the campaign planning study.

3. Question: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Answer: Yes

4. In reference to the RFP closing date:

James Madison University has chosen to extend this solicitation closing date. The Request for Proposal will now close on Wednesday, September 6, 2023 at 2:00 p.m.

5. In reference to Section VI. EVALUATION AND AWARD CRITERIA, A., pg.8, Award

Award Criteria has been modified to:

AWARD TO MULTIPLE OFFERORS: Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including price, if so stated in the Request for Proposals. Negotiations shall be conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, the agency shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. The Commonwealth reserves the right to

MSC 5720
752 Ott Street, Room 1042
Wine Price Building
Harrisonburg, VA 22807
Office of 540.568.3145 Phone
PROCUREMENT SERVICES 540.568.7935 Fax

make multiple awards as a result of this solicitation. The Commonwealth may cancel this Request for Proposals or reject proposals at any time prior to an award, and is not required to furnish a statement of the reasons why a particular proposal was not deemed to be the most advantageous. Should the Commonwealth determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The award document will be a contract incorporating by reference all the requirements, terms and conditions of the solicitation and the contractor's proposal as negotiated.

Signify receipt of this addendum by initialing "*Addendum #1*" on the signature page of your proposal.

Sincerely,

A handwritten signature in black ink that reads "Dana Simmers". The signature is fluid and cursive, with the first name "Dana" and last name "Simmers" clearly legible.

Dana Simmers

Buyer Senior

Phone: (540-568-5113)