



## CONTRACT RENEWAL LETTER

**Date:** October 11, 2024  
**Contract #:** UCPJMU6772  
**Service:** IT Consulting Services  
**Renewal Period:** 12/11/2024 to 12/10/2025  
**Renewal #:** 1 of 4 One-Yr  
**Issued By:** James Madison University  
Doug Chester, Buyer Senior  
Ph: 540-568-4272  
Fx: 540-568-7935

**Contractor:** Sierra-Cedar, Inc.  
Attn: Dale Coggins  
1255 Alderman Drive  
Alpharetta, GA 30005  
Ph: 678-385-7540


**Contract Administrator:** Robin Bryan, Information Technology


### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.7% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Sierra-Cedar, Inc.**  
**By:**   
Dale Coggins  
Name (print)  
Corporate Officer/EVP 10/11/2024  
Title Date Signed

**James Madison University**  
**By:**   
Doug Chester, VCO, CUPO  
Name (print)  
Buyer Senior 10/11/24  
Title Date Signed

**Contract #:** UCPJMU6772

**Contractor:** Sierra-Cedar, Inc.

**Renewal Period:** December 11, 2024 to December 10, 2025

**Commodity:** IT Consulting Services

**Pricing Schedule**

- Contractor's pricing schedule for the Purchasing Agency is as follows:  
(All prices are in US Dollars and per hour rates)

<b>Oracle Core Technologies and Oracle/PeopleSoft Enterprise Solutions</b>	Onsite	Offsite
Project Manager	246.48	200.27
Senior Engineer/Consultant	236.21	190.00
Engineer/Consultant	236.21	190.00
Functional Manager	236.21	190.00
Functional Lead	236.21	190.00
Testing Lead	236.21	190.00
Security Lead	236.21	190.00
Technical Lead	236.21	190.00

<b>Change Mgmt Training, Svcs, and Certs</b>	Onsite	Offsite
Project Manager	246.48	200.27
Senior Engineer/Consultant	236.21	190.00
Engineer/Consultant	236.21	190.00
Change Mgmt. Lead	236.21	190.00
Training Lead or Consultant	236.21	190.00

<b>Security and Federation Services</b>	Onsite	Offsite
Project Manager	246.48	200.27
Senior Engineer/Consultant	236.21	190.00
Engineer/Consultant	236.21	190.00
PeopleSoft Single Sign-On utilizing Shibboleth, Active Directory, or SAML	236.21	190.00
Web Certificates	236.21	190.00

<b>Other Technology</b>	Onsite	Offsite
Project Manager (AWS)	251.62	205.40
Senior Engineer/Consultant (AWS)	277.29	231.08
Engineer/Consultant (AWS)	277.29	231.08

- Onsite pricing shall be inclusive of all travel costs.
- Billable hours shall be for actual work hours on authorized projects/tasks rounded to the quarter hour. Billable hours shall not include travel time.
- Contractor shall provide detailed invoicing to include project title, number of hours worked onsite and/or offsite, role of individual(s) performing the work, and specific tasks performed.
- The University may also request that these services be provided as a fixed-fee project, as would be mutually agreed to prior to services being rendered, with deliverables billed upon completion of milestones.

7. The University may also request that these services be provided as a monthly subscription service, as would be mutually agreed to prior to services being rendered, with deliverables determined by monthly service requirements.
8. The Purchasing Agency reserves the right to reject any assigned personnel at any time with or without cause. Contractor shall provide a suitable replacement within a timely manner.
9. Contractor has disclosed all potential fees. Additional charges will not be accepted.