



CONTRACT RENEWAL LETTER

Date: August 26, 2025
Contract #: UCPJMU6766
Service: IT Consulting Services
Renewal Period: 12/11/2025 to 12/10/2026
Renewal #: 2 of 4 One-Yr
Issued By: James Madison University
 Katie Forsyth, Buyer Senior Ph: 540-568-5113
 Fx: 540-568-7935

Contractor: HTC Global Services, Inc
 Attn: Sutbir Randhawa
 3270 West Big Beaver Road
 Troy, MI 48084

Contract Administrator: Robin Bryan, Information Technology

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

HTC Global Services, Inc

By:
Sutbir Randhawa

Name (print)

Vice President

Title Date Signed

James Madison University

By: *Katie Forsyth*
Katie Forsyth,

Name (print)

Buyer Senior 8/26/25

Title Date Signed

Contract #: UCPJMU6766
Contractor: HTC Global Services, Inc
Renewal Period: 12/11/2025 – 12/10/2026
Commodity: IT Consulting Services

- Contractor’s pricing schedule for the Purchasing Agency is as follows:
 (All prices are in US Dollars and per hour rates)

Oracle Core Technologies	Onsite	Offsite
Project Manager	166.00	138.00
Senior Engineer	147.00	119.00
Engineer	138.00	109.00

Change Mgmt Training, Svcs, and Certs	Onsite	Offsite
Project Manager	204.00	171.00
Senior Change Mgmt SME	190.00	157.00
Change Mgmt SME	166.00	133.00

Oracle/PeopleSoft Enterprise Solutions	Onsite	Offsite
Project Manager	190.00	157.00
Senior Engineer	166.00	133.00
Engineer	147.00	114.00

Microsoft Azure and M365	Onsite	Offsite
Project Manager	166.00	138.00
Senior Engineer	157.00	128.00
Engineer	144.00	114.00

Data Analytics/Visualization/Warehouse/Lake	Onsite	Offsite
Project Manager	190.00	157.00
Senior Engineer	171.00	138.00
Engineer	152.00	124.00

Cisco Tech., Infrastructure Support, and Visualization	Onsite	Offsite
Project Manager	171.00	138.00
Senior Engineer	157.00	128.00
Engineer	143.00	114.00

Other Technology	Onsite	Offsite
Project Manager	195.00	166.00
Senior Engineer	193.00	154.00
Engineer	152.00	124.00

- Onsite pricing shall be inclusive of all travel costs.
- Billable hours shall be for actual work hours on authorized projects/tasks rounded to the quarter hour. Billable hours shall not include travel time.
- Contractor shall provide detailed invoicing to include project title, number of hours worked onsite and/or offsite, role of individual(s) performing the work, and specific tasks performed.
- The University may also request that these services be provided as a fixed-fee project, as would be mutually agreed to prior to services being rendered, with deliverables billed upon completion of milestones.

6. The University may also request that these services be provided as a monthly subscription service, as would be mutually agreed to prior to services being rendered, with deliverables determined by monthly service requirements.
7. The Purchasing Agency reserves the right to reject any assigned personnel at any time with or without cause. Contractor shall provide a suitable replacement within a timely manner.
8. Contractor has disclosed all potential fees. Additional charges will not be accepted.