



CONTRACT RENEWAL LETTER

Date: October 09, 2024
Contract #: UCPJMU6766
Service: IT Consulting Services
Renewal Period: 12/11/2024 to 12/10/2025
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Doug Chester, Buyer Senior
Ph: 540-568-4272
Fx: 540-568-7935

Contractor: HTC Global Services, Inc
3270 West Big Beaver Road
Troy, MI 48084

Contract Administrator: Robin Bryan, Information Technology

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

HTC Global Services, Inc

By: _____

Name (print)

Title *Date Signed*

James Madison University

By: _____
Doug Chester, VCO, CUPO
Name (print)
Buyer Senior
Title *Date Signed* 10/9/24

Contract #: UCPJMU6766

Contractor: HTC Global Services, Inc

Renewal Period: 12/11/2024 – 12/10/2025

Commodity: IT Consulting Services

- Contractor's pricing schedule for the Purchasing Agency is as follows:
(All prices are in US Dollars and per hour rates)

| Oracle Core Technologies | Onsite | Offsite |
|---------------------------------|--------|---------|
| Project Manager | 166.00 | 138.00 |
| Senior Engineer | 147.00 | 119.00 |
| Engineer | 138.00 | 109.00 |

| Change Mgmt Training, Svcs, and Certs | Onsite | Offsite |
|--|--------|---------|
| Project Manager | 204.00 | 171.00 |
| Senior Change Mgmt SME | 190.00 | 157.00 |
| Change Mgmt SME | 166.00 | 133.00 |

| Oracle/PeopleSoft Enterprise Solutions | Onsite | Offsite |
|---|--------|---------|
| Project Manager | 190.00 | 157.00 |
| Senior Engineer | 166.00 | 133.00 |
| Engineer | 147.00 | 114.00 |

| Microsoft Azure and M365 | Onsite | Offsite |
|---------------------------------|--------|---------|
| Project Manager | 166.00 | 138.00 |
| Senior Engineer | 157.00 | 128.00 |
| Engineer | 144.00 | 114.00 |

| Data Analytics/Visualization/ Warehouse/Lake | Onsite | Offsite |
|---|--------|---------|
| Project Manager | 190.00 | 157.00 |
| Senior Engineer | 171.00 | 138.00 |
| Engineer | 152.00 | 124.00 |

| Cisco Tech., Infrastructure Support, and Visualization | Onsite | Offsite |
|---|--------|---------|
| Project Manager | 171.00 | 138.00 |
| Senior Engineer | 157.00 | 128.00 |
| Engineer | 143.00 | 114.00 |

| Other Technology | Onsite | Offsite |
|-------------------------|--------|---------|
| Project Manager | 195.00 | 166.00 |
| Senior Engineer | 193.00 | 154.00 |
| Engineer | 152.00 | 124.00 |

- Onsite pricing shall be inclusive of all travel costs.
- Billable hours shall be for actual work hours on authorized projects/tasks rounded to the quarter hour. Billable hours shall not include travel time.
- Contractor shall provide detailed invoicing to include project title, number of hours worked onsite and/or offsite, role of individual(s) performing the work, and specific tasks performed.
- The University may also request that these services be provided as a fixed-fee project, as would be mutually agreed to prior to services being rendered, with deliverables billed upon completion of milestones.

6. The University may also request that these services be provided as a monthly subscription service, as would be mutually agreed to prior to services being rendered, with deliverables determined by monthly service requirements.
7. The Purchasing Agency reserves the right to reject any assigned personnel at any time with or without cause. Contractor shall provide a suitable replacement within a timely manner.
8. Contractor has disclosed all potential fees. Additional charges will not be accepted.