



CONTRACT RENEWAL LETTER

Date: September 19, 2024
Contract #: UCPJMU6764
Service: IT Consulting Services
Renewal Period: 12/11/2024 to 12/10/2025
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
 Doug Chester, Buyer Senior
 Ph: 540-568-4272
 Fx: 540-568-7935

Contractor: Assura, Inc.
 Attn: Karen L. Cole
 7330 Staples Mill Road
 Richmond, VA 23228
 Ph: 804-767-4521

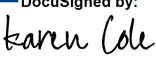
Contract Administrator: Robin Bryan, Information Technology


Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.7% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Assura, Inc. DocuSigned by:
By: 
 Karen L. Cole
 52AE0F655128412...
 Karen Cole
 Name (print)
 Chief Executive Officer 9/19/2024
 Title Date Signed

James Madison University
By: 
 Doug Chester, VCO, CUPO
 Name (print)
 Buyer Senior 9/19/24
 Title Date Signed



Contract #: UCPJMU6764

Contractor: Assura, Inc.

Renewal Period: 12/11/2024 to 12/10/2025

Commodity: IT Consulting Services

- Contractor's pricing schedule for the Purchasing Agency is as follows:
(All prices are in US Dollars and per hour rates)

Security and Federation Services	Onsite	Offsite
Principal Analyst/Consultant	\$333.67	\$278.06
Director	\$361.48	\$301.23
Engineer	\$247.82	\$287.82
Senior Engineer	\$380.50	\$317.09
Vice-President	\$389.28	\$317.09
C-Level Executive	\$444.90	\$370.75

Other Technology	Onsite	Offsite
Analyst I	\$187.32	\$156.10
Analyst II	\$213.67	\$178.06
Analyst III	\$246.16	\$205.13
Analyst IV	\$292.70	\$243.91
Analyst V	\$308.80	\$257.33
Analyst VI	\$313.18	\$260.99
Project Manager	\$173.86	\$144.89
Project Manager Senior	\$213.67	\$178.06

- Onsite pricing shall be inclusive of all travel costs.
- Billable hours shall be for actual work hours on authorized projects/tasks rounded to the quarter hour. Billable hours shall not include travel time.
- Contractor shall provide detailed invoicing to include project title, number of hours worked onsite and/or offsite, role of individual(s) performing the work, and specific tasks performed.
- The University may also request that these services be provided as a fixed-fee project, as would be mutually agreed to prior to services being rendered, with deliverables billed upon completion of milestones.
- The University may also request that these services be provided as a subscription service, as would be mutually agreed to prior to services being rendered, with deliverables determined by scheduled service requirements.
- The Purchasing Agency reserves the right to reject any assigned personnel at any time with or without cause. Contractor shall provide a suitable replacement within a timely manner.
- Contractor has disclosed all potential fees. Additional charges will not be accepted.