



**CONTRACT RENEWAL LETTER**

**Date:** May 13, 2024  
**Contract #:** UCPJMU6689  
**Service:** Massage Therapy Services for University Recreation  
**Renewal Period:** 8/8/2024 to 8/7/2025  
**Renewal #:** 1 of 4 One-Yr  
**Issued By:** James Madison University  
 Shanna Devers, Buyer Senior Ph: 540-568-3131  
 Fx: 540-568-7935

**Contractor:** Zen Massage and Wellness, LLC  
 Attn: Samantha Young  
 9700 Old Church Road  
 New Kent, VA 23124 Ph: 804-417-4760

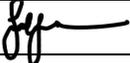
**Contract Administrator:** Kristin Gibson, University Recreation Center

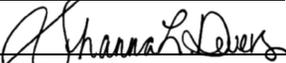
**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Zen Massage and Wellness, LLC**  
 By:   
 \_\_\_\_\_  
 Samantha Young

**James Madison University**  
 By:   
 \_\_\_\_\_  
 Shanna Devers,

*Name (print)*

Owner 5/21/2024  
 \_\_\_\_\_  
*Title Date Signed*

*Name (print)*

Buyer Senior 05/14/2024  
 \_\_\_\_\_  
*Title Date Signed*

**Contract #:** UCPJMU6689

**Contractor:** Zen Massage and Wellness, LLC

**Renewal Period:** 8/8/2024 to 8/7/2025

**Commodity:** Massage Therapy Services for University Recreation

**Pricing Schedule**

1. Contractor pricing for services shall be as follows:

<b>Services to be offered at UREC:</b>	<b>Pricing</b>
<b><i>Custom Massage</i></b>	
30 minutes	\$ 40.00
45 minutes	\$ 58.00
<b><i>Relaxation Massage</i></b>	
60 minutes	\$ 75.00
75 minutes	\$ 92.00
90 minutes	\$ 110.00
<b><i>Couples Relaxation Massage</i></b>	
60 minutes	\$ 150.00
90 minutes	\$ 224.00
<b><i>Deep Tissue Massage</i></b>	
60 minutes	\$ 80.00
75 minutes	\$ 100.00
90 minutes	\$ 120.00
120 minutes	\$ 160.00
<b><i>Hot Stone Massage</i></b>	
60 minutes	\$ 80.00
90 minutes	\$ 120.00
<b><i>Additional Services Offered</i></b>	
Salt glow – 60 minutes	\$ 80.00
Cupping – 60 minutes	\$ 80.00
Aromatherapy – 60 Minutes	\$ 80.00
<b><i>Massage Add-Ons</i></b>	
Back scrub	\$ 15.00
Foot scrub	\$ 15.00

2. The Contractor shall provide a 17% commission back to the University for massage therapy services performed at UREC. Commission shall be sent no later than 30 days after receipt of monthly invoice from the University.

**Payments should be remitted to:** James Madison University

Cash & Investments Office  
Massanutten Hall, MSC 5711  
Harrisonburg, VA 22807

3. Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.