



## CONTRACT RENEWAL LETTER

**Date:** November 07, 2023  
**Contract #:** UCPJMU6534  
**Service:** Outdoor Furnishings & Accessories  
**Renewal Period:** 3/1/2024 to 2/28/2025  
**Renewal #:** i of 4 One-Yr  
**Issued By:** James Madison University  
Annie Korn, Lead Commodity Contract Officer &  
Project Manager  
Ph: 540-568-3133  
Fx: 540-568-7935

**Contractor:** R2 Greener Concepts, LLC, DBA: Greener Concepts  
Attn: Erin Reed  
42395 Ryan Road  
Ashburn, VA 20148  
Ph: 571-217-0617

**Contract Administrator:** Gary Shears, Facilities Management

### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing, which reflects a discount off each Manufacturers current pricing, will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**R2 Greener Concepts, LLC, DBA: Greener Concepts**

**By:**

Erin Reed

*Name (print)*

Owner

*Title*

11.7.23

*Date Signed*

**James Madison University**

**By:**

Annie Korn, CBBF, CUPO, VCCO

*Name (print)*

Lead Commodity Contract Officer & Project Manager

*Title*

*Date Signed*  
11/7/2023