



## CONTRACT RENEWAL LETTER

**Date:** September 20, 2024  
**Contract #:** UCPJMU6504  
**Service:** Higher Education Compliance Consulting Services  
**Renewal Period:** 1/10/2025 to 1/9/2026  
**Renewal #:** 2 of 9 One-Yr  
**Issued By:** James Madison University  
Doug Chester, Buyer Senior Ph: 540-568-4272  
Fx: 540-568-7935

**Contractor:** CampusGuard  
Attn: Judith Seguy  
4740 North Cumberland Avenue Suite 365  
Chicago, IL 60656 Ph: 972-964-8884

**Contract Administrator:** Brandon Cline-Taskey, University Business Office


### **Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 5%. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

### **CampusGuard**

**By:**   
Judith Seguy

*Name (print)*

Director of Operations 10/8/24  
*Title Date Signed*

### **James Madison University**

**By:**   
Doug Chester, VCO, CUPO

*Name (print)*

Buyer Senior 9/20/24  
*Title Date Signed*

**Contract #:** UCPJMU6504

**Contractor:** CampusGuard

**Renewal Period:** 01/10/2025 – 01/09/2026

**Commodity:** Higher Education Compliance Consulting Services

1. The pricing schedule is as follows:

<i>Cybersecurity and Compliance Assessments (NIST, HIPAA, PCI, GLBA, FERPA, etc.)</i>	Price
1 Day – Remote	\$10,914.75
2 Day – Remote	\$14,222.25
3 Day – Remote	\$16,427.25
4 Day – Remote	\$18,632.25
5 Day -Remote	\$20,837.25
1 Day - Onsite	\$14,773.50
2 Day - Onsite	\$19,073.25
3 Day - Onsite	\$22,270.50
4 Day - Onsite	\$25,357.50
5 Day - Onsite	\$28,554.75
Report on Compliance Assessments	Price
3 Day PCI DSS Report on Compliance***	\$49,557.38
4 Day PCI DSS Report on Compliance***	\$55,069.88
5 Day PCI DSS Report on Compliance***	\$60,582.38
***Applicable to PCI DSS ONLY. One onsite visit included in pricing for the period of days indicated.	
Annual Support Agreements	Price
10 Hours**	\$11,025.00
20 Hours**	\$13,230.00
30 Hours**	\$15,876.00
40 Hours**	\$18,522.00
50 Hours**	\$21,168.00
60 Hours**	\$23,814.00
80 Hours**	\$31,752.00
100 Hours**	\$37,044.00
**Includes CampusGuard Central™ portal, PCI and HIPAA policy and procedure template library, quarterly external vulnerability scans, and hours for information security and compliance support.	
Onsite Fee	Price
1 Day	\$3,858.75
2 Days	\$4,851.00
3 Days	\$5,843.25
4 Days	\$6,725.25

5 Days	\$7,717.50	
10 Days	This will be handled as two 5-day trips	
<ul style="list-style-type: none"><li>Note 1: The Onsite Fee includes travel time and travel and living expenses.</li><li>Note 2: The Onsite Fee is assessed per visit.</li></ul>		
Off-Site Consulting Hours	Price	
10 Hours	\$3,307.50	
20 Hours	\$6,615.00	
40 Hours	\$13,230.00	
60 Hours	\$18,852.75	
80 Hours	\$25,137.00	
100 Hours	\$30,318.75	
200 Hours	\$60,637.50	
CampusGuard Central™ PCI Portal	Price	
Includes electronic SAQs, Policy Templates, Secure Document Storage, Multiple Roles, unlimited MIDs	Quoted per Customer	
Vulnerability Assessments & Penetration Testing (every test will be different and quoted for size and configuration based on estimated effort)	Price	
Vulnerability Assessment (all types) - Hourly Rate	\$281.14	
Penetration Testing (all types) - Hourly Rate***	\$281.14	
License and Appliance annual fee for internal scans	\$3,301.99	
Social Engineering Campaigns - Hourly	\$281.14	
Physical Security Reviews - Hourly***	\$281.14	
***All services performed remotely. Requested travel and living expenses billed separately. See item 4 of Negotiation Summary below.		
Premier Partner Services	Price	
Premier Partner Services	Quoted by project depending on scope	
Online Training Courses	Annual Price per Subscription	
	VASCUPP Hosted	CampusGuard Hosted
Faculty / Staff	\$6.62	\$8.82
Students	\$1.10	N/A
<ul style="list-style-type: none"><li>Includes the following CampusGuard OLT Courses: Information Security Awareness, PCI DSS, GLBA, HIPAA, FERPA, FACTA/Red Flags, Phishing/Spear Phishing.</li><li>Student pricing can only be used for educational curriculum. Student employees are considered equivalent to staff.</li><li>Minimum purchase of 100 subscriptions per institution with supplemental increments in bundles of 50 subscriptions.</li><li>Online training courses can be hosted by the institution on their own SCORM compatible LMS.</li><li>CampusGuard reserves the right to audit subscription usage at each customer hosted environment every six months.</li><li>CampusGuard hosted customers are subject to hosting fees of \$2,646.21 per year per institution.</li></ul>		

**Notes:**

1. CampusGuard is able to provide assessments in a remote or onsite capacity. Standard assessments are remote. Confirmation to an onsite presence will be confirmed and agreed to prior to travel arrangements being procured.
2. Assessment invoice will be issued upon completion of the remote assessment interviews or on-site services as a single invoice.
3. For the Annual Support Agreement (ASA), prices will be based on the term outlined in the Order Form signed by the customer, beginning on the 1st or 15th day of the month, closest to the Order Form execution date, and concluding after a period of 12 months.
4. A separate invoice will be generated for the ASA following the assessment interviews and prior to the start of the term.
5. Following the initial one 1-year term, the ASA annual fee will increase 5% per year after the first year.
6. Invoices for the ASA will be issued annually 45 days in advance of the renewal date.
7. Travel time for requested ASA Onsite Services will be applied as the actual round-trip travel time but will not exceed 12 hours per visit. Reasonable travel and living expenses for any requested Onsite Services will be billed separately or customer can choose to apply two hours of ASA time per day in lieu of travel and living expenses.
8. All penetration testing services will be accompanied by a Rules of Engagement (RoE) that will describe each penetration testing scope of work.
9. All penetration testing services will be performed remotely. Should onsite work be requested by customer, all travel time and reasonable travel and living expenses will be billed separately.
10. Invoices for penetration testing services will be issued upon delivery of the Penetration Test Report.
11. Penetration testing pricing may or may not include a re-test. Retest will be determined during the construction of the SOW.
12. OLT pricing includes unlimited access for enrolled staff/student up to the maximum number of subscriptions.
13. OLT will be delivered via SCORM files if hosted by customer.
14. The first five hours of content customization is delivered at \$1,653.75. Hours following the five hours can be completed at \$330.75 per hour.
15. For CampusGuard hosted customers a onetime custom OLT branding can be completed at \$1,096.99.
16. For CampusGuard hosted OLT customers a onetime single sign-on service can be completed at \$2,419.99.
17. The parties both understand and acknowledge that any mutually agreed modification or addition of services or other terms must be on a written and executed Order Form. Any subsequently executed Order Form shall be subject to the terms of this contract, and any conflict between different Order Forms or an Order Form and Contract shall be controlled

Contract.

2. CampusGuard, LLC agrees that if a new course is added to their training portfolio, JMU will receive that course at no additional cost.
3. JMU will have two options to procure the necessary travel time and expenses for a two-day onsite visit. The first is to pay the two-day onsite fee of \$4,851.00, which includes all travel time and travel expenses. The second option is to use hours from the Annual Support Agreement to accommodate for the travel and living expenses. The hours would be applied as follows: actual travel time not to exceed 12 hours and 2 hours per day to cover living expenses. In the case of a two-day onsite visit, the total would be no more than 16 hours.
4. Contractor agrees that all exceptions taken within their initial response to RFP FDC-1161 that are not specifically addressed with this negotiation summary are null and void.
5. Any third-party documentation provided to CampusGurad by JMU and the identities of perspective vendors shall be considered confidential information under this agreement.
6. Contractor has disclosed all potential fees. Additional charges will not be accepted.