



CONTRACT RENEWAL LETTER

Date: July 02, 2024
Contract #: UCPJMU6438
Service: Duct & Exhaust Cleaning
Renewal Period: 9/25/2024 to 9/24/2025
Renewal #: 2 of 4 One-Yr
Issued By: James Madison University
Michael Morrison, Buyer Senior Ph: 540-568-6181
Fx: 540-568-7935

Contractor: Dusty Ducts, Inc.
Attn: Brandy Forsch
1076 Corporate Park Drive
Forest, VA 24551 Ph: (800) 879-3878

Contract Administrator: Matthew Jefferson, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Dusty Ducts, Inc.
By: Brandy Forsch
Brandy Forsch
Name (print)
Office Manager 7/2/2024
Title Date Signed

James Madison University
By: Michael Morrison
Michael Morrison, MS, VCCO, CUPO
Name (print)
Buyer Senior 7/2/2024
Title Date Signed

	hour	hour	hour	hour	hour	hour	hour	hour	hour
Overtime/Emergency Labor Rates (Outside of Regular Time working hours)*									
HVAC System Cleaning Crew 2-persons, includes supervisor, helper, tools, & equipment (1-2 HEPA vacuums, 1 HEPA air scrubber, 1 HEPA negative air machine, 1 viper system, and 1 air compressor)	\$220.00 per hour	\$215.00 per hour	\$215.00 per hour	\$220.00 per hour	\$220.00 per hour	\$220.00 per hour	\$215.00 per hour	\$215.00 per hour	\$215.00 per hour
Air Handling Unit & Coil Cleaning Crew 2 persons, includes supervisor, helper, tools, & equipment (1-2 HEPA vacuums, 1 HEPA air scrubber, 1 HEPA negative air machine, 1 viper system, 1 Cold Water Pressure Washer or Coil Cleaning Maching, 1 wet/dry vacuum, and 1 air compressor)	\$220.00 per hour	\$215.00 per hour	\$215.00 per hour	\$220.00 per hour	\$220.00 per hour	\$220.00 per hour	\$215.00 per hour	\$215.00 per hour	\$215.00 per hour
HVAC Inspector/Ventilation Auditor	\$110.00 per hour	\$105.00 per hour	\$105.00 per hour	\$110.00 per hour	\$110.00 per hour	\$110.00 per hour	\$105.00 per hour	\$105.00 per hour	\$105.00 per hour
Project Manager for Multiple Crews	\$95.00 per hour	\$90.00 per hour	\$90.00 per hour	\$95.00 per hour	\$95.00 per hour	\$95.00 per hour	\$90.00 per hour	\$90.00 per hour	\$90.00 per hour
Equipment and Materials									
<i>Price/Unit</i>	See attached rate sheet.								

Add additional rows – as needed – to list all rates and fees for labor and services. The categories listed on the chart above represent what the University considers a “typical” response crew for references purposes. Please note any differences to the typical crew based on your firm’s offering.

Other Fees		
<i>Charge Card Processing Fees:</i>	0	%