



**CONTRACT RENEWAL LETTER**

**Date:** July 06, 2023  
**Contract #:** UCPJMU6437  
**Service:** Duct & Exhaust Cleaning  
**Renewal Period:** 9/25/2023 to 9/24/2024  
**Renewal #:** 1 of 4 One-Yr  
**Issued By:** James Madison University  
Michael Morrison, Buyer Senior Ph: 540-568-6181  
Fx: 540-568-7935

**Contractor:** Partners Too of Virginia, LTD., dba Stanley Steemer  
Attn: Jason Fender  
120 Bayne Ave., SW  
Salem, VA 24153 Ph: (540) 380-3662

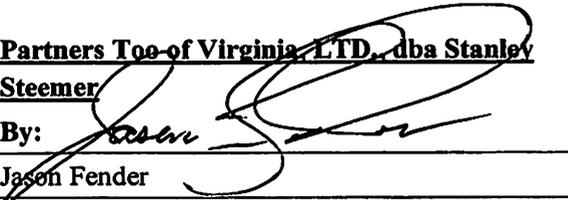
**Contract Administrator:** Matthew Jefferson, Facilities Management

**Description of Renewal Notice:**

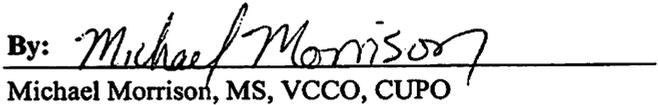
In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Partners Too of Virginia, LTD., dba Stanley Steemer**  
By:   
Jason Fender  
Name (print)

Vice President  
Title 07/06/23  
Date Signed

**James Madison University**  
By:   
Michael Morrison, MS, VCCO, CUPO  
Name (print)

Buyer Senior  
Title 7/6/2023  
Date Signed

**Contract #:** UCPJMU6437  
**Contractor:** Partners Too of Virginia, LTD., dba Stanley Steemer  
**Renewal Period:** 9/25/2023 – 9/24/2024  
**Commodity:** Duct & Exhaust Cleaning

**Pricing Schedule**

The following Labor, Other Fees, and Discounts sections represent the negotiated pricing for all represented items and should be reflected in all quotes and proposals for the University. No other fees or charges shall be acceptable.

PRICING SCHEDULE BY ZONE									
Regular Time Labor Rates (7:30 AM – 4:00 PM Monday – Friday)*									
Service	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8	Zone 9
<b>HVAC System Cleaning Crew</b>  2-persons, includes supervisor, helper, tools, & equipment (1-2 HEPA vacuums, 1 HEPA air scrubber, 1 HEPA negative air machine, 1 viper system, and 1 air compressor)	\$175.00 per hour	\$150.00 per hour	\$150.00 per hour	\$175.00 per hour	\$175.00 per hour	\$175.00 per hour	\$150.00 per hour	\$150.00 per hour	\$150.00 per hour
<b>Air Handling Unit &amp; Coil Cleaning Crew</b>  2 persons, includes supervisor, helper, tools, & equipment (1-2 HEPA vacuums, 1 HEPA air scrubber, 1 HEPA negative air machine, 1 viper system, 1 Cold Water Pressure Washer or Coil Cleaning Maching, 1 wet/dry vacuum, and 1 air compressor)	\$175.00 per hour	\$150.00 per hour	\$150.00 per hour	\$175.00 per hour	\$175.00 per hour	\$175.00 per hour	\$150.00 per hour	\$150.00 per hour	\$150.00 per hour
HVAC Inspector/Ventilation Auditor	\$115.00 per hour	\$100.00 per hour	\$100.00 per hour	\$115.00 per hour	\$115.00 per hour	\$115.00 per hour	\$100.00 per hour	\$100.00 per hour	\$100.00 per hour
Project Manager for Multiple Crews	\$95.00 per	\$80.00 per	\$80.00 per	\$95.00 per	\$95.00 per	\$95.00 per	\$80.00 per	\$80.00 per	\$80.00 per

	hour	hour	hour	hour	hour	hour	hour	hour	hour
<b>Overtime/Emergency Labor Rates (Outside of Regular Time working hours)*</b>									
<b>HVAC System Cleaning Crew</b>  2-persons, includes supervisor, helper, tools, & equipment (1-2 HEPA vacuums, 1 HEPA air scrubber, 1 HEPA negative air machine, 1 viper system, and 1 air compressor)	\$245.00 per hour	\$225.00 per hour	\$225.00 per hour	\$245.00 per hour	\$245.00 per hour	\$245.00 per hour	\$225.00 per hour	\$225.00 per hour	\$225.00 per hour
<b>Air Handling Unit &amp; Coil Cleaning Crew</b>  2 persons, includes supervisor, helper, tools, & equipment (1-2 HEPA vacuums, 1 HEPA air scrubber, 1 HEPA negative air machine, 1 viper system, 1 Cold Water Pressure Washer or Coil Cleaning Maching, 1 wet/dry vacuum, and 1 air compressor)	\$245.00 per hour	\$225.00 per hour	\$225.00 per hour	\$245.00 per hour	\$245.00 per hour	\$245.00 per hour	\$225.00 per hour	\$225.00 per hour	\$225.00 per hour
HVAC Inspector/Ventilation Auditor	\$130.00 per hour	\$125.00 per hour	\$125.00 per hour	\$130.00 per hour	\$130.00 per hour	\$130.00 per hour	\$125.00 per hour	\$125.00 per hour	\$125.00 per hour
Project Manager for Multiple Crews	\$115.00 per hour	\$100.00 per hour	\$100.00 per hour	\$115.00 per hour	\$115.00 per hour	\$115.00 per hour	\$100.00 per hour	\$100.00 per hour	\$100.00 per hour
<b>Equipment and Materials</b>									
<i>Price/Unit</i>	10% discount on equipment and materials in all zones.								

**Add additional rows – as needed – to list all rates and fees for labor and services. The categories listed on the chart above represent what the University considers a “typical” response crew for references purposes. Please note any differences to the typical crew based on your firm’s offering.**

Other Fees		
<i>Charge Card Processing Fees:</i>	0	%