



**CONTRACT RENEWAL LETTER**

**Date:** July 15, 2024  
**Contract #:** UCPJMU6434  
**Service:** Window Treatments  
**Renewal Period:** 10/23/2024 to 10/22/2025  
**Renewal #:** 2 of 4 One-Yr  
**Issued By:** James Madison University  
 Terri Wuenschel, Buyer Specialist Ph: 540-568-7209  
 Fx: 540-568-7935

**Contractor:** Abington Sunshade & Blinds  
 Attn: Lou Cabrera  
 7680 Kathleen Ct.  
 Penn Laird, VA 22846 Ph: (540) 435-6450

**Contract Administrator:** Sam Butler, Residence Life

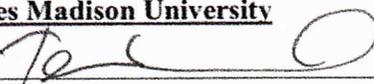
**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.7% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Abington Sunshade & Blinds**  
 By:   
 Lou Cabrera

**James Madison University**  
 By:   
 Terri Wuenschel,

*Name (print)*  
 Owner/Operator 7/22/24  
 Title *Date Signed*

*Name (print)*  
 Buyer Specialist 7/19/24  
 Title *Date Signed*

**Contract #:** UCPJMU6434  
**Contractor:** Abington Sunshade & Blinds  
**Renewal Period:** 10/23/2024 – 10/22/2025  
**Commodity:** Window Treatments

1. **Pricing Schedule:**

Product/Type	Price/Discount
Grabber Blinds & Shades ( <i>includes motorized shades</i> )	50% off List Price
Freight Charges	\$25.68 min or actual cost of freight
Installation Rate ( <i>per man, per hour</i> )	\$66.78
*Measurement Fee (\$65/hr.) only applicable if installing < 10 window treatments OR an order is not placed.	
*Replace clutch mechanism charged at the per hour rate plus cost of mechanism parts.	

2. The University will be responsible for supplying a licensed electrician when required by project for hardwired and/or solar installations.
3. All fees have been identified. No additional changes shall be allowed.
4. Vendors who responded to RFP # AHK-1156 – Window Treatments and Screens are unable to provide products and services for window screens; therefore, the contract title shall be referred to “Window Treatments” instead of “Window Treatments and Screens”.
5. Contractor shall not use JMU owned machinery and/or lifts to complete work. If required, pricing for these costs shall be included in the quote.