



CONTRACT RENEWAL LETTER

Date: July 16, 2025
Contract #: UCPJMU6416
Service: On Demand Cleaning & Labor Services
Renewal Period: 8/28/2025 to 8/27/2026
Renewal #: 3 of 4 One-Yr
Issued By: James Madison University
Aaron Largent, Buyer Senior
Ph: 540-568-4160
Fx: 540-568-7935

Contractor: Star Commercial Janitorial Services
P.O. Box 25115
Richmond, VA 23260

Contract Administrator: Vickie Raynes, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 1.9% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Star Commercial Janitorial Services

By: Sherman Brake
Name (print)
President
Title
7-16-25
Date Signed

James Madison University

By: Aaron Largent
Name (print)
Buyer Senior
Title
7/16/25
Date Signed

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Contractor: Star Commercial Janitorial Services
Renewal Period: 8/28/2025 – 8/27/2026
Commodity: On Demand Cleaning & Labor Services

Pricing Schedule

1. Pricing Schedule:

Function	Labor Rate/Hour
Supervisor	\$23.44
Cleaner/Laborer	\$20.38
Other: \$20.38	

Additional Pricing for As-Needed Services:

Service	Rate/Hour
Biohazardous Waste Cleaning	\$50.95
Point of Contact for Special Services	Phone and Email
Sherman Brake	shermanbrake@aol.com
*This person(s) should be able to be available 24/7 (if needed) and provide services at least 2 hours after being contacted	804-901-5599

Event	Rate/Hour or Event Price
Any event	\$23.44

2. Star Commercial Cleaning can provide 10 workers if requested.