



CONTRACT RENEWAL LETTER

Date: May 09, 2025
Contract #: UCPJMU6373
Service: Elevator Inspection Services
Renewal Period: 7/3/2025 to 7/2/2026
Renewal #: 3 of 4 One-Yr
Issued By: James Madison University
Michael Morrison, Lead Contract Officer & Project
Manager
Ph: 540-568-6181
Fx: 540-568-7935
Contractor: Central Elevator Inspection Services II, LLC
Attn: Robbie Thornhill
469 Round Hill Road
Boston, Virginia 22713
Contract Administrator: Brian Clements, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Central Elevator Inspection Services II, LLC

By: Rob Thornhill
Robbie Thornhill

Name (print)

Co-Owner 5/14/2025
Title Date Signed

James Madison University

By: Michael Morrison
Michael Morrison, MS, VCCO, CUPO, CPPB

Name (print)

Lead Contract Officer & Project Manager 5/14/2025
Title Date Signed