



CONTRACT RENEWAL LETTER

Date: April 18, 2023
Contract #: UCPJMU6370
Service: Printing of the Breeze
Renewal Period: 8/15/2023 to 8/14/2024
Renewal #: 1 of 4 One-Yr
Issued By: James Madison University
Krista McDaniel, Buyer Senior

Ph: 540-568-7523

Fx: 540-568-7935

Contractor: Shenandoah Publications, Inc. dba Narrow Passage
Press
Attn: Keith Stickley
P.O. Box 777
Woodstock, VA 22664

Ph: (540) 459-4000

Contract Administrator: Brad Jenkins, The Breeze

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Shenandoah Publications, Inc. dba Narrow
Passage Press**

By: 
Keith Stickley

Name (print)


President

Title

05/01/2023

Date Signed

James Madison University

By: 
Krista McDaniel, VCCO

Name (print)

Buyer Senior

Title

04/28/2023

Date Signed

Contract #: UCPJMU6370

Contractor: Shenandoah Publications, Inc. dba Narrow Passage Press

Renewal Period: 8/15/2023 – 8/14/2024

Commodity: Printing of the Breeze

PRICING SCHEDULE:

Contractor's pricing schedule is as follows:

Description - Tabloid Version	Price/M	Price/issue	Add'l 500's RAST	Less 500's RAST
4-Page Issues -- 4,500 Copies Each	84.84 /M	381.80 /issue	5.87	(5.87)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	27.33	123.00 /issue	5.00	(5.00)
8-Page Issues -- 4,500 Copies Each	99.47 /M	497.60 /issue	11.73	(11.73)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	27.33	123.00 /issue	5.00	(5.00)
12-Page Issues -- 4,500 Copies Each	124.53 /M	560.40 /issue	17.60	(17.60)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance		/issue		
16-Page Issues -- 4,500 Copies Each	142.04 /M	639.20 /issue	23.47	(23.47)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		

Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	54.67	246.00 /issue	10.00	(10.00)
20-Page Issues -- 4,500 Copies Each	122.67/M	552.00 /issue	29.33	(29.33)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	82.00	369.00 /issue	15.00	(15.00)
24-Page Issues -- 4,500 Copies Each	184.62 /M	830.80 /issue	35.20	(35.20)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	82.00	369.00 /issue	15.00	(15.00)
28-Page Issues -- 4,500 Copies Each	209.02 /M	943.60 /issue	41.07	(41.07)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	91.56	412.00 /issue	20.00	(20.00)
32-Page Issues -- 4,500 Copies Each	227.20 /M	1022.40 /issue	46.93	(46.93)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	91.56	412.00 /issue	20.00	(20.00)
36-Page Issues -- 4,500 Copies Each	252.27 /M	1135.20 /issue	52.80	(52.80)

Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	136.67	615.00 /issue	25.00	(25.00)
40-Page Issues -- 4,500 Copies Each	270.00 /M	1215.00 /issue	58.67	(58.67)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	136.67	615.00 /issue	25.00	(25.00)
44-Page Issues -- 4,500 Copies Each	294.84 /M	1326.80 /issue	64.53	(64.53)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	164.00	738.00 /issue	30.00	(30.00)
48-Page Issues -- 4,500 Copies Each	312.58 /M	1406.60 /issue	70.40	(70.40)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	164.00	738.00 /issue	30.00	(30.00)
52-Page Issues -- 4,500 Copies Each	329.87 /M	1484.40 /issue	76.27	(76.27)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		

Up Charge to print (4) process colors in color position; black for balance	191.33	861.00 /issue	35.00	(35.00)
56-Page Issues -- 4,500 Copies Each	355.16 /M	1598.20 /issue	82.13	(82.13)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	191.33	861.00 /issue	35.00	(35.00)
60-Page Issues -- 4,500 Copies Each	376.44 /M	1694.00 /issue	88.00	(88.00)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	218.67	984.00 /issue	40.00	(40.00)
64-Page Issues -- 4,500 Copies Each	397.73 /M	1789.80 /issue	93.87	(93.87)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	218.67	984.00 /issue	40.00	(40.00)
68-Page Issues -- 4,500 Copies Each	419.91 /M	1889.60 /issue	99.73	(99.73)
Up Charge to print black plus one spot color in color position; black for balance		/issue		
Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	246.00	1107.00 /issue	45.00	(45.00)
72-Page Issues -- 4,500 Copies Each	440.31 /M	1981.40 /issue	105.60	(105.60)
Up Charge to print black plus one spot color in color position; black for balance		/issue		

Up Charge to print black plus two spot colors in color position; black for balance		/issue		
Up Charge to print black plus three spot colors in color position; black for balance		/issue		
Up Charge to print (4) process colors in color position; black for balance	246.00	1107.00 /issue	45.00	(45.00)
Inserting pre-printed inserts in "The Breeze" for Thursday editions by "Machine"	20.00 /M	90.00		
Inserting pre-printed inserts in "The Breeze" for Thursday editions by "Hand"	35.00 /M	157.50		
Artwork (Charge per hour)	85.00 /HR			
Charge for contractor pick-up of electronic copy (<i>per issue</i>)	/Issue			

1. Contractor shall publish and distribute *The Breeze* once weekly on Thursdays during James Madison University's regular academic year.
 - a. All files will be submitted by University representatives by 12:00 a.m. Thursday to Contractor and Contractor shall have all papers delivered by 11:30 a.m. on Thursday.
 - b. Any special issue files will be submitted by University representative by 2:00 p.m. Wednesday. In the instances where special issues are to be included in *The Breeze* paper, Contractor shall have an extension for delivery where all papers shall delivered by 12:30 p.m. on Thursday.
2. The University shall retain the right to enforce a 15% penalty if all newspapers, excluding special editions, are not delivered by 1:00 p.m. on Thursdays.
3. Papers that are not left in newsstands should be tied or banded in bundles of 25-50. Any newspapers that are left in newsstands should not be bundled but should be loose for pickup.
4. Contractor shall be responsible for distribution to approximately 100 drop points on and off James Madison University campus and within a 3-mile radius around Harrisonburg.
5. Contractor shall protect the content of *The Breeze* until such time as the newspaper has reached newsstands.
6. Contract shall protect newspapers in inclement weather and shall make every effort to keep the papers dry. Place under eaves or inside door if possible. If placing papers outside, papers shall be put in plastic bags.

7. Overruns will not be accepted by James Madison University; however, additional copies should be printed at the contractor's expense to allow for damaged copies prior to and during shipment to James Madison University.
8. Contractor shall pick up an electronic file from The Breeze office, by the stated deadline, if there are any technical or other difficulties originate that prohibit electronic transfer of files from either party.
9. Additional costs shall be mutually agreed upon by the Contractor and Purchasing Agency.