



April 20, 2022

ADDENDUM NO.: One

TO ALL OFFERORS:

REFERENCE: Request for Proposal No: **RFP# KLN-1151**
Dated: April 11, 2022
Commodity: *Printing of The Breeze*
RFP Closing On: May 10, 2022 at 2:00 p.m.

Please note the clarifications and/or changes made on this proposal:

IV. Statement of Needs, Delivery Requirements # 16 states:

16. If the Contractor is aware that delivery will be late, the Contractor shall:

- a) Call the Managing Editor or General Manager of The Breeze as soon as the Contractor is aware that the delivery will be late, or no later than 6:00 a.m. If the copy was delivered late and delivery will be delayed beyond the extended deadline, the Contractor shall call the Managing Editor of The Breeze no later than one hour before scheduled delivery.

COMPENSATION: The price paid for delivery will be reduced by 25% if delivery occurs between 7:00 a.m. and 12:00 noon, and by 50% if delivery occurs at or after 12:00 noon, unless the late delivery is due to mechanical press problems, inclement weather, late delivery of copy by The Breeze. The Breeze will take weather conditions, mechanical and technical issues and other relevant factors into consideration before implementing the reduction.

James Madison University shall revise these delivery requirements to state the following:

- a) **Call the Managing Editor or General Manager of The Breeze as soon as the Contractor is aware that the delivery will be late, or no later than 9:00 a.m. If the copy was delivered late and delivery will be delayed beyond the extended deadline, the Contractor shall call the Managing Editor of The Breeze no later than one hour before scheduled delivery.**

COMPENSATION: **The price paid for delivery will be reduced by 25% if delivery occurs between 9:00 a.m. and 12:00 noon, and by 50% if delivery occurs at or after 12:00 noon, unless the late delivery is due to mechanical press problems, inclement weather, late delivery of copy by The Breeze. The Breeze will take weather conditions, mechanical and technical issues and other relevant factors into consideration before implementing the reduction.**

MSC 5720
752 Ott Street, Room 1042
Wine Price Building
Harrisonburg, VA 22807
Office of 540.568.3145 Phone
PROCUREMENT SERVICES 540.568.7935 Fax

James Madison University may be willing to negotiate specific delivery times and schedule based on printer's capabilities.

Signify receipt of this addendum by initialing "*Addendum #1* _____" on the signature page of your proposal.

Sincerely,

Krista Nealis
Buyer Senior
Phone: 540-568-7523