



CONTRACT RENEWAL LETTER

Date: March 28, 2025
Contract #: UCPJMU6344
Service: Band and Guard Supplies and Accessories
Renewal Period: 6/28/2025 to 6/27/2026
Renewal #: 3 of 4 One-Yr
Issued By: James Madison University
Adriana Mariscal, Buyer Senior Ph: 540-568-7523
Fx: 540-568-7935
Contractor: DeMoulin Brothers & Company
Attn: Michael Marsden
1025 South Fourth Street
Greenville, IL 62246 Ph: 800-228-8134 x419
Contract Administrator: Scott Rikkers, Band

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

DeMoulin Brothers & Company

By: 
Michael Marsden

Name (print)

V.P. Customer Relations 4/7/2025

Title Date Signed

James Madison University

By: 
Adriana Mariscal,

Name (print)

Buyer Senior 4/2/2025

Title Date Signed

Contract #: UCPJMU6344

Contractor: DeMoulin Brothers & Company

Renewal Period: 6/28/2025 to 6/27/2026

Commodity: Band and Guard Supplies and Accessories

Pricing Schedule

1. Pricing discounts shall be as detailed in the pricing schedule below:

FIELD EQUIPMENT & ACCESSORIES	% off published price
Podiums	10%
Ladders	10%
Transport Carts	10%
Music Stands	10%
Music Stand Carts	10%
Floor Covering Carts	10%
Field Lighting	10%
Field Generators	10%
Field Stands – Percussion	10%
Synthesizer Cart	10%
Keyboard Cart/Mallet Movers	10%
Field Accessory Racks (percussion)	10%
Field Striper	10%
Athletic Field Paint	10%
Measuring Tape Reel	10%
Yardline Markers	10%
PERCUSSION EQUIPMENT & ACCESSORIES	% off published price
Field Accessory Racks	10%
Keyboard Cart/Mallet Mover	10%
Synthesizer Cart	10%
Instrument Stands	10%
Drum Heads	10%
Drum Sticks	10%
Keyboard Mallets	10%
Drum Keys and Accessories	10%
Drum Stick Holders/Claw	10%
Marching Drum Accessories	10%
INSTRUMENT ACCESSORIES	% off published price
Lyres	N/A
Flip Folders	N/A
BERP	N/A
Mouthpieces	N/A
Whistles	10%
Lanyards	10%
Instrument Repair Kits	N/A
Cases	10%
ELECTRONICS & SOUND EQUIPMENT	% off published price

Field PA System	10%
Field PA Transport Carts	10%
Power Generators	N/A
Extension Cords/Power Strips	N/A
Gig Rig/Equipment Cases	10%
Microphones	10%
Synthesizer/Electric Keyboard	N/A
Wireless PA System	10%
Megaphones	10%
Bass Amplifier	N/A
Keyboard Amplifier	N/A
Dr. Beat Metronome	10%
Metronomes	10%
Metronome Accessories	10%
Tuner	N/A
Digital Recorders	N/A
EDUCATIONAL SUPPLIES	% off published price
Finale	N/A
Sibelius	N/A
Pyware	N/A
ProTools	N/A
STORAGE EQUIPMENT	% off published price
Uniform Storage Racks	10%
Uniform Storage Carts	10%
Instrument Storage Racks	10%
BANNERS & PARADE EQUIPMENT	% off published price
Custom Parade Banners	20%
Banner Frames and Accessories	10%
Flag Poles and Accessories	10%
GUARD EQUIPMENT & SUPPLIES	% off published price
Stock Flags	10%
Custom Flags	10%
Practice Flags	10%
Over-Sized Flags	10%
Flag Poles	10%
Flag Pole Accessories	10%
Electrical Tape	10%
Flag Fabric	10%
Rifles	10%
Sabers	10%
Batons	10%
Flag/Equipment Bags	10%
Flag Storage	10%
Indoor Floor Carts	10%
Uniform Accessories to consist of:	% off published price
Footwear	10%
Gloves	10%
Podiums	10%

Digital Flags	10%
Tape	10%
Accessories Bags	10%
Bell Covers	10%
Masks	10%
Instrument Jackets	10%
Props	10%
Floors	10%
Backdrops	10%
Plumes	10%

2. Contractor shall waive all restocking fees on non-custom manufactured products received back to contractor's facility within 30 days of receipt. Returned products to be in original condition with original labels attached.
3. The Purchasing Agency shall be responsible for all shipping charges unless stated otherwise at the time of the order.
4. There shall be no additional miscellaneous or incidental fees that have not been identified in the contract.
5. Payment will be made upon the receipt of a valid invoice and in accordance with the Code of Virginia, §2.2-4347 through 2.2-4354, Prompt Payment.