



CONTRACT RENEWAL LETTER

Date: February 05, 2026
Contract #: UCPJMU6312
Service: Portable Toilets
Renewal Period: 5/6/2026 to 5/5/2027
Renewal #: 4 of 4 One-Yr
Issued By: James Madison University
 Dylan Morris, Buyer Senior Ph: 540-568-3002
 Fx: 540-568-7935

Contractor: Cline Associates
 Attn: Laura Coyner
 PO Box 99
 Weyers Cave, VA 24486 Ph: (540) 234-9333

Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. A credit card fee of 3% has been added and all other contract pricing shall remain the same. An updated pricing document is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Cline Associates

By: 

 Laura Coyner

Name (print)

Vice President 2/11/2026

 Title Date Signed

James Madison University

By: 

 Dylan Morris,

Name (print)

Buyer Senior 2/5/2026

 Title Date Signed



Renewal #4

Contract #: UCPJMU6312
Contractor: Cline Associates
Renewal Period: 05/06/2026 - 05/05/2027
Commodity: Portable Toilets

Pricing Schedule

Description	Quantity	Cost
Standard Portable Toilets – Weekend Rate	1	\$85.00
Standard Portable Toilet – <i>Serviced One Time Per Week – Monthly Rate 2 Month Minimum</i>	1	\$75.00
Handicap Portable Toilet – Weekend Rate	1	\$110.00
Handicap Portable Toilet – Monthly Rate (2 Month Minimum)	1	\$110.00
Flusher – X Larger Unit – Weekend Rate	1	\$179.90
Portable Sinks - Weekend Rate	1	\$65.00
Portable Sinks - Monthly Rate	1	\$85.00
Extra Cleaning – Per Unit	1	\$15.00
Extra Cleaning – Minimum on Weekends	1	\$125.00
75 Standard Portable Toilets for Football Season (<i>Price is Per Game</i>)	1	\$3,450.00
Credit Card Fees	--	3%

1. Purple and Gold units are available upon request.
2. Pricing for extra pumping/cleaning outside of regular business hours will be determined by number of units.
3. Regular delivery is provided at no additional charge. Pricing for delivery outside of regular business hours will be determined by number of units requested.
4. Contractor shall agree that all fees have been disclosed. No additional fees will be accepted.
5. Any change in the scope or pricing described herein shall be mutually agreed upon by the Purchasing Agency and Contractor with all changes first being authorized through either a contract modification issued by the Purchasing Agency.