



CONTRACT RENEWAL LETTER

Date: January 21, 2026
Contract #: UCPJMU6269
Service: Exam Preparation Courses
Renewal Period: 4/26/2026 to 4/25/2027
Renewal #: 4 of 4 One-Yr
Issued By: James Madison University
Doug Chester, Buyer Senior Ph: 540-568-4272
Fx: 540-568-7935

Contractor: Educational Testing Consultants (ETC)
Attn: Steven J. Shotts
2077 W. Forest Drive
Tallahassee, FL 32303 Ph: (704) 488-8248

Contract Administrator: Amanda Kellogg, School of Professional and
Continuing Education

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Educational Testing Consultants (ETC)

By: Steven J. Shotts
Steven J. Shotts

Name (print)

Owner & Director of Instruction 1/23/2026

Title Date Signed

James Madison University

By: Doug Chester
Doug Chester, VCO, CUPO

Name (print)

Buyer Senior 1/21/26

Title Date Signed

Contract #: UCPJMU6269

Contractor: Educational Testing Consultants (ETC)

Renewal Period: 4/26/2026 – 4/25/2027

Commodity: Exam Preparation Courses

1. Pricing Schedule:

Course	Discount Registration Fee*	Regular Registration Fee	On-Demand Registration Fee
GRE Prep Class	\$799.00 per person	\$899.00 per person	\$499.00 per person
GMAT Prep Class	\$799.00 per person	\$899.00 per person	\$499.00 per person
LSAT Prep Class	\$899.00 per person	\$999.00 per person	\$599.00 per person
SAT or ACT Summer Institute	\$449.00 per person	\$499.00 per person	\$299.00 per person
SAT or ACT Blitz	\$449.00 per person	\$499.00 per person	\$299.00 per person
Strategy Workshops	\$0.00 per person	\$0.00 per person	\$0.00 per person
* Discounts intended for university staff, faculty, alumni, or other appropriate groups with which university is affiliated. If university registration system requires, a discount of 10% off the regular registration fee may be given in lieu of the amounts outlined in this table.			

The fees listed above may be changed upon mutual written agreement of ETC and JMU.