



CONTRACT RENEWAL LETTER

Date: December 18, 2025
Contract #: UCPJMU6267
Service: Grounds Keeping Materials
Renewal Period: 3/27/2026 to 3/26/2027
Renewal #: 4 of 4 One-Yr
Issued By: James Madison University
Autumn Foster, Lead Commodity Contract Officer Ph: 540-568-4501
Fx: 540-568-7935
Contractor: Trinity Turf
Attn: Kurt Fellenstein
P.O. Box 9
Mt Crawford, VA 22841 Ph: 540-234-0220
Contract Administrator: Scott Jones, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Trinity Turf

By: Kurt Fellenstein (signature)
Kurt Fellenstein

Name (print)

President

Title

12/23/2025 (signature)
Date Signed

James Madison University

By: Autumn Foster (signature)
Autumn Foster, VCCO, CUPO

Name (print)

Lead Commodity Contract Officer

Title

12/18/2025

Date Signed

**Contract #:** UCPJMU6267  
**Contractor:** Trinity Turf  
**Renewal Period:** 3/27/2026 – 3/26/2027  
**Commodity:** Grounds Keeping Materials

1. **Company Name:** Trinity Turf Inc.  
**Main Point of Contact:** Kurt Fellenstein, President  
**Phone:** 540-246-1847  
**Email:** [kurt@trinityturf.net](mailto:kurt@trinityturf.net)  
 For invoicing, ordering, and customer service call the warehouse at (540) 234-0220.
2. Delivery is provided at no charge.
3. Defective and damaged materials will be replaced at no charge.
4. Product demonstrations along with educational and technical support are available upon request.
5. Per the returned pricing schedule, all products will be discounted at 10% (minimum) including any additional items that may need to be added.

TYPE	% DISCOUNT
Fungicides	10% Discount
Pesticides	10% Discount
Herbicides	10% Discount
Fertilizers	10% Discount
Seed (s)	10% Discount
Compost	10% Discount
Potting Mix	10% Discount
<i>Additional/ Revised Items Can Be Added Below</i>	
<i>Any Revised Items</i>	10% Discount