



CONTRACT RENEWAL LETTER

Date: January 09, 2026
Contract #: UCPJMU6263
Service: Door Hardware Products and Installation Services
Renewal Period: 3/24/2026 to 3/23/2027
Renewal #: 4 of 4 One-Yr
Issued By: James Madison University
 Juan Becerra Martinez, Buyer Senior Ph: 540-568-3130
 Fx: 540-568-7935

Contractor: Valley Doors Unlimited, LLC
 Attn: Mark Pinnow
 5001 Spotswood Trail
 Penn Laird, VA 22846 Ph: 540-209-4134

Contract Administrator: Brian Owens, Facilities Management

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will increase by 2.6% in accordance with the "other services" category of the CPI-W. An updated pricing schedule is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

Valley Doors Unlimited, LLC

By: 

 Mark Pinnow

Name (print)

Owner _____ 01/12/2026
 Title _____ Date Signed

James Madison University

By: 

 Juan Becerra Martinez,

Name (print)

Buyer Senior _____ 01/09/2026
 Title _____ Date Signed

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Commodity: Door Hardware Products and Installation Services

Pricing Schedule

LABOR RATES		
Personnel	Normal Working Hours	Overtime/ Weekend/ Holiday /Emergency Hours
Supervisor	\$101.49/hour	\$135.32/hour
Laborer	\$84.57/hour	\$118.40/hour

PARTS & SUPPLIES				
Manufacturer	Product Line	List Price	% Discount Off	University Price
ALLEGION	Builders Hardware	\$TBD	40%	\$TBD
ASSA	Complete Assemblies	\$TBD	40%	\$TBD
Dormakaba	Complete Assemblies	\$TBD	40%	\$TBD
Window Films	Security			\$45.10/SF installed

OTHER PRICING	
Early Payment Discount	2%
Charge Card Processing Fees	1.5%
Standard Freight, Standard Shipping and eVA Fees:	eVA fees Included. Then current freight/shipping added to discounted line item price.
Travel and/or Fuel Surcharge may be added outside Zone 2.	Actual Cost will be added
Field Surveys and Keying Meetings:	No Charge within Zone 2
Next Day Shipping will be added to invoice.	Actual Cost will be added

- Valley Doors Unlimited, LLC shall turn quotes over to JMU within the 48hr response time. Exceptions to 48 hour response time shall include specialty manufacturers and Custom framing. JMU shall be notified during the site visit if an approximate quote delivery date shall exceed 48hrs.
- Valley Doors Unlimited, LLC shall provide a 2hr call back time outside of normal hours. Exceptions to a 2hr call back time shall include a family emergency or illness. Should either of those occur, Valley Doors shall notify a designated contact person at JMU within 24 hrs, and provide an estimated length of unavailability.
- Valley Doors Unlimited, LLC will set aside one full business day/week for on campus visits as requested by JMU.
- JMU requests that all replacement frames to be painted (to match existing building color) campus wide unless otherwise specified.