



**CONTRACT RENEWAL LETTER**

**Date:** August 22, 2024  
**Contract #:** UCPJMU6176  
**Service:** Roofing Inspection, Installation, Maintenance, & Replacement  
**Renewal Period:** 11/14/2024 to 11/13/2025  
**Renewal #:** 3 of 4 One-Yr  
**Issued By:** James Madison University  
Michael Morrison, Buyer Senior Ph: 540-568-6181  
Fx: 540-568-7935

**Contractor:** Skyline Roofing  
Attn: David Phelps  
112 Meigs Lane  
Dayton, VA 22821

**Contract Administrator:** Brian Owens, Facilities Management

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same and is attached to this renewal.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

**Skyline Roofing**

By: David Phelps  
David Phelps

*Name (print)*

Estimator 9-9-2024  
Title *Date Signed*

**James Madison University**

By: Michael Morrison  
Michael Morrison, MS, VCCO, CUPO

*Name (print)*

Buyer Senior 8/22/2024  
Title *Date Signed*



Renewal #3

**Contract #:** UCPJMU6176

**Contractor:** Skyline Roofing

**Renewal Period:** 11/14/2024 – 11/13/2025

**Commodity:** Roofing Inspection, Installation, Maintenance, & Replacement

**PRICING SCHEDULE:**

The following Labor, Other Fees, and Discounts sections represent the negotiated pricing for all represented items and should be reflected in all quotes and proposals for the University. No other fees or charges shall be acceptable.

**LABOR & MISC.**

PRICING SCHEDULE BY ZONE									
	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8	Zone 9
<b>Regular Time Labor Rates (7:30 a.m. to 4:00 p.m. Monday – Friday)*</b>									
Foreman Labor Rate \$/hour		\$75.00							
Mechanic Labor Rate \$/hour		\$72.00							
Laborer Labor Rate \$/hour		\$68.00							
Project Estimator Labor Rate \$/hour		n/a							
<b>Overtime/Emergency Labor Rates (Outside of Regular Time working hours)*</b>									
Supervisor Labor Rate \$/hour		\$112.50							
Laborer Labor Rate \$/hour		\$108.00							
Inspector Labor Rate \$/hour		\$102.00							
Project Estimator Labor Rate \$/hour		n/a							
<b>Equipment</b>									
	<b>Day</b>	<b>Week</b>	<b>Month</b>						
40' Manlift	\$521.00	\$1,115.00	\$1,882.00						
60' Manlift	\$604.00	\$1,264.00	\$2,616.00						
60' Manlift	\$982.00	\$1,967.00	\$4,126.00						
7,000# Forklift	\$532.00	\$1,141.00	\$2,236.00						
10,000# Forklift	\$857.00	\$1,840.00	\$4,044.00						

**NOTE:** A one-time Delivery & Pickup charge of \$330.00 per unit rented will apply to manlifts & forklifts.

Other Fees/Charges
Charge Card Processing Fee: 0.00%
Pressure Washing Fees: \$72.00/hour to include labor and basic pressure washing equipment and any additional



Renewal #3

personnel or equipment required due to job specific conditions to be priced accordingly.